

City of Abbotsford

PO Box 89, 203 N. First Street, Abbotsford, WI 54405

**ABBOTSFORD CITY COUNCIL
TO BE HELD WEDNESDAY DECEMBER 2, 2019 6:00 P.M.
AT THE ABBOTSFORD COUNCIL CHAMBER**

1. Call meeting to order
 - a. Roll Call
2. Pledge of Allegiance
3. Establish Order of the Day
4. Comments from the Mayor
5. Comments from the Administrator
6. Public Comments Pertaining to Agenda
7. Approve/Disapprove Nov 4, 2019 City Council Meeting Minutes
8. Approve/Disapprove Nov 20, 2019 City Council Meeting Minutes
9. Resolution 2019-10 – Calling a Special Election to Fill the Seat for Wards 2 & 5 on the Abbotsford City Council Vacated by Jeremy Totzke – Special Election to be Held Concurrently With the Spring 2020 Elections.
10. Resolution 2019-11 – Appreciation for Jeremy Totzke
11. Appointment of the Honorable Roger Weideman as the Permanent Representative to the Central Fire Commission for the City of Abbotsford and the Honorable Jim Weix as an alternate for the Term Ending in April 2020.
12. Library Update
13. MSA Update
14. MSA Design and Bidding Services for Industrial Park Road and Utility Extension
15. Building Inspections/Building Permits/Hiring a Commercial Building Inspector
16. Financials for October 2019
17. Items for Future Agendas (No Action Will be Taken)
18. Next Meetings: Committee of the Whole December 18, 2019; City Council January 6, 2020
19. Adjourn

Minutes from the November 4 2019 Abbotsford Committee of the Whole Meeting held in the Abbotsford City Hall Council Chambers.

Mayor Voss called the meeting to order at 6:00 p.m.

Roll Call: Mayor Voss, Rachu, Weix, Totzke, Soto, Huther, Faber, and Weideman. Mr. Kramer was absent due to technical difficulties.

Others present: Administrator Grady, Water/Wastewater Supervisor Soyk, Deputy Clerk Luedtke, Chief Bauer, Battalion Chief Austin, Library Director Jochimsen, Chad Kilty, Dan Borchardt (MSA) and Kevin O'Brien (Tribune Phonograph)

Pledge of Allegiance: Held

Establish Order of the Day- No changes

Comments by the Mayor – Mayor Voss informed the Council that the Room Tax reports submitted to the DNR for 2016 and 2017 were incorrect. The reports showed the City receiving \$2.8 million and \$3 million, respectively. The DOR was contacted and informed that the reports cannot be corrected.

The Mayor stated that the city received the latest round of copper testing and the results continue to show the city under the DNR permit levels. City staff feels confident that no additional measures will need to be taken at the water and/or wastewater facilities.

Administrators Comments –

Public Comments – None

Fire Department Update – Battalion Chief Austin – Battalion Chief Austin that the Department fundraiser made over \$12,000 and that next year's fundraiser is already in the planning stages. All of the money raised will be used to purchase communications equipment.

The Department met with Pierce Manufacturing to spec a new truck. This does not commit the department. The new truck will go through the competitive bidding process.

Approve/Disapprove Minutes from October 7, 2019 City Council Meeting – Motion to approve by *Faber/Huther. Unanimous.*

Approve/Disapprove Minutes from October 16, 2019 City Council Meeting - Motion to approve by *Faber/Rachu. Unanimous.*

Minutes from October 29, 2019 Plan Commission Meeting – the minutes were presented

Library Update – The annual book fair is on November 8 and 9, 2019. The Holiday program will be held on December 4, 2019.

The Library Committee approved the Library budget. The main difference is in the contributions from Taylor and Clark Counties.

MSA Update – Dan Borchardt from MSA presented their update on project in the City.

1st Payment Application – Haas Sons - 1st Street Rehab - Motion to approve by *Weix/Rachu*. *Unanimous.*

Final Payment Application and \$0 Balance Change Order – Steen Construction – Industrial Park Road - Motion to approve by *Weideman/Weix*. *Unanimous.*

Utility Easement for Wisconsin Energies in the Schilling Meadows Subdivision - Motion to approve by *Rachu/Huther*. *Unanimous.*

Industrial Park Road Plan – Administrator Grady explained that the Plan Commission approved extending the road using option 2 presented by MSA minus 100 feet. The road extension would include sewer, water, and storm sewer. The Plan Commission felt that this would get the city into the new industrial park and make it “plug and play” for any potential businesses at the lowest cost for the city. The estimated cost of the extension including crossing the railroad track is approximately \$625,000. All of this money would have to be borrowed. However, there is plenty of money in the TIF going forward to support another TIF loan.

Approve/Disapprove Quotes for a rammer - Motion to approve by *Rachu/Weideman*. *Unanimous.*

New VFD for Linden Lift Station – Water/Wastewater Supervisor Soyk explain that the VFD at the Linden Street lift station went out. The VFD controls the the speed of the pumps. Motion to approve quote by Crane Engineering by *Rachu/Huther*. *Unanimous.*

Quotes for Meter Testing – Water/Wastewater Supervisor Soyk explained that the PSC requires that any meter for a line 1-1/2” and over be tested by a certified tester. There are more meters to test this year because of all of the wells installed in 2016 and all are being tested for the first time. Motion to approve Midwest Testing by *Rachu/Weix*. *Unanimous.*

Accept Quote for Landfill Monitoring – Administrator Grady explained that Cedar Corporation was the lowest bidder and that the city would have to go out bid again next year if accepted. Motion to approve Cedar Corporation by *Faber/Weideman*. *Unanimous.*

Operator's Licenses – Motion to approve operator's licenses en bloc by *Rachu/Weideman*.
Unanimous.

Approve New Certified Survey Map for 400 W. Pine Street – Administrator Grady told the Council that the house had sold and the sale was waiting for the certified survey map.

2020 Budget Introduction and Approve Notice of Public Hearing on Nov 20th – Administrator Grady informed the City Council that budget had a 1-1/2% levy increase, a 3% raise for City employees, and \$90,000 set aside for contingency. If the contingency is not used then the money would end up in savings. The reason for budgeting the contingency was to cover unexpected expenses that occur throughout the year and to try and bring the city savings level up per the recommendations of the city's auditor. Motion to approve publication of the notice hearing and the budget amounts presented by *Weideman/Faber*. *Unanimous.*

Discussion: Council/Committee of the Whole Format v. 2 City Council meeting – Administrator Grady informed the Council that changing the ordinances would cost up to \$1500 due to the research needed. The Council decided to table the issue to an unspecified date

Closed Session Pursuant to WI Stats Section 19.85(a) Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body. (Chad Kilty Operators License) -

Motion go into closed Session by *Weix/Rachu*. Roll call vote *Rachu - yes, Weix- yes, Totzke - yes, Soto - yes, Huther - yes, Faber - yes, and Weideman – yes. Motion Passes 7-0*

Motion go open closed Session by *Faber/Rachu*. Roll call vote *Rachu - yes, Weix- yes, Totzke - yes, Soto - yes, Huther - yes, Faber - yes, and Weideman – yes. Motion Passes 7-0*

The City Council announced that it had denied Chad Kilty's appeal for an operator's license.

Closed Session Pursuant to WI Stats Section 19.85(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (SRTS)
-

Motion go into closed Session by *Faber/Rachu*. Roll call vote *Rachu - yes, Weix- yes, Totzke - yes, Soto - yes, Huther - yes, Faber - yes, and Weideman – yes. Motion Passes 7-0*

Motion go open closed Session by *Faber/Weideman*. Roll call vote *Rachu - yes, Weix- yes, Totzke - yes, Soto - yes, Huther - yes, Faber - yes, and Weideman – yes. Motion Passes 7-0*

Closed Session Pursuant to WI Stats Section 19.85(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved. (Chelt Development)

Motion go into closed Session by *Weix/Rachu*. *Roll call vote Rachu - yes, Weix- yes, Totzke - yes, Soto - yes, Huther - yes, Faber - yes, and Weideman – yes. Motion Passes 7-0*

Motion go open closed Session by *Huther/Faber*. *Roll call vote Rachu - yes, Weix- yes, Totzke - yes, Soto - yes, Huther - yes, Faber - yes, and Weideman – yes. Motion Passes 7-0*

Communications –

- a. October 2019 Copper Testing Results and Graphs
- b. DOT Letter re: Highway 13

Future Agenda Items – No Action Will Be Taken – Water bills/landlords and 2020 Budget

Next Meeting Dates: City Council- November 20, 2019 – City Council December 2, 2019

Motion by *Rachu/Faber* to adjourn.

The City Council Adjourned at 8:08pm.

Minutes from the November 20 2019 Abbotsford Committee of the Whole Meeting held in the Abbotsford City Hall Council Chambers.

Mayor Voss called the meeting to order at 5:45 p.m.

Public Hearing for the 2020 Budget – No public comments

Roll Call: Mayor Voss, Rachu, Weix, Totzke, Soto, Huther, Faber, and Weideman. Mr. Kramer was absent due to technical difficulties.

Others present: Administrator Grady, Public Works Director Stuttgen, Water/Wastewater Supervisor Soyk, Deputy Clerk Luedtke, , Library Director Jochimsen, Mary Giffen, Nina Writz, and Kevin O'Brien (Tribune Phonograph)

Pledge of Allegiance: Held

Establish Order of the Day- No changes

Comments by the Mayor – None

Administrators Comments - Last week I attended the Clark County local roads committee in Loyal. The City of Abbotsford was awarded \$22,581 by Clark County for our Spruce Street project. In the event, that the City is awarded the LRIP funds by the state, we will have to decline the County money. The \$22,581 would then be given to Loyal

Recently, I have had some conversations with Larry Oehmechen regarding insurance for the Public Safety Building. Mr. Oehmechen believes that the replacement value of the building is too high (~\$5 million) and that he could find cheaper insurance. His plan is to have Central Fire take out a policy on the building and have the city or police department reimburse the fire dept for the police portion of the building.

After speaking with the City's insurance company, I was informed that the replacement value for the Public Safety building was set by a municipal assessor in 2016 and that they are confident is their value.

I was also informed that Central Fire could not legally insure the Public Safety building as they do not have an insurable interest in the building. In other words, Central Fire has nothing of value to lose in case of a loss. Only the City has an insurable interest as the owner of the building. Therefore, the City has to carry the insurance to protect our investment and the investments of the many generous citizens who donated to help in the buildings construction.

I then informed Mr. Oehmenchen what I found out from the insurance company and stated that the City would continue to insure the building as normal and that we would not agree to his plans.

I did inform Mr. Oehmenchen that the city would be willing to look at another quote for the building. However, that quote would have to meet the minimum replacement cost value set in the current policy, that it could not increase any costs to the city, it would have to conform to the Police agreement between Abby and Colby, and, finally, the Abby/Colby Police Commission would also likely have to agree since any change could affect the police department.

Following an open records request copies of the relevant emails were provided to the Tribune Phonograph.

During the insurance renewal process this year I asked Josh and Craig to look at all of the equipment listed on the insurance and to verify the values listed for each. Josh noticed that on the water and waste water side of the side some equipment was not listed on the insurance. These are:

Here is what I do not see listed:

Wells 15, 16,17,18,19,20,21,22,23,24,25,26, &27 and Meter Building #1

On the wastewater side I do not see Elderberry Liftstation and 3rd Ave Liftstation. There is one item that says package liftstation but there isn't an address for it so I can not confirm if this is one of those two.

We are working with the insurance company and will make sure everything is covered on the new policy.

Finally, today the City released Todd Medenwaldt's resignation agreement to the Tribune Phonograph. The TP filed an open records request and the city was required by state open records laws to fulfill the request. Mr. Medenwaldt was informed of the request prior to the release of the documents.

Comments by the Public – None

Considerations before the Council -

- a. Discuss/approve 2020 Budget
 - 1. Individual Alder Amendments

Administrator Grady explained a few changes that were made to the budget since the Nov, 2019 meeting. None of the changes affected the levy amount. The changes were as follows:

- Landfill line decreased to account for Cedar Corp contract. Difference put into contingency.
- Water surplus put into well exploration because the City is likely going to need to drill for water this Summer
- Sewer deficit put into Sewer previous year account. You have to know that this account is a deficit account.

- TIF Loan changed to more exact number. The budget line includes payments from County Market.
- Mayor' wages/FICA increased by \$500 – Cemetery/FICA wages reduce \$500. \$9.83 added to contingency. This does not change the Mayor's pay. It merely budgets money that the Mayor is paid for attending meetings
- City Hall cleaning wages reduced and the balance of wages is in parks. If this change were not made the wages would have been overstated. Expense transferred to contingency.
- 75% of Josh's wages are in water and 25% in sewer.

Motion by *Rachu/Weideman* to approve the 2020 Budget as presented. *Unanimous.*

Approve Levy Authority for FY 2020 - Motion to approve Resolution 2019-9 approving a levy authority of \$905,285.02 that covers the General Fund and \$506,535.00 that covers the TIF Fund by *Weideman/Faber*. *Unanimous.*

Fire Department Update – Alder Weideman presented the Fire Department update.

Police Department Packet and Approve Bills – Alder Weideman presented the Police Department update. Motion to approve the police department bills in the amount of \$19,605.34 by *Faber/Rachu*. *Unanimous.*

November 2019 Bills – Administrator Grady informed the City Council that \$109,923 for Steen Construction and \$92,744.86 for Haas Sons, Inc was money that the Council had already approved and that the city would not be paying \$405.60 as the bill was mistakenly sent to the city. The total dollar amount for the new bills is \$206,217.05. Motion to approve the bill by *Weix/Kramer*. *Unanimous.*

Haas Pay App and \$0 balance change order – Public Works Director told the Council that this was the last payment application for the Schilling Addition. The final pay application is \$39,107.81. Motion to approve pay application #6 and the \$0 balance change order by *Rachu/Huther*. *Unanimous.*

Closed Session Pursuant to WI Stats Section 19.85(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (SRTS)

Motion go into closed Session by *Rachu/Weix*. *Roll call vote Rachu - yes, Weix- yes, Soto - yes, Huther - yes, Faber - yes, Weideman – yes, Kramer - yes. Motion Passes 7-0*

Motion go open closed Session by *Rachu/Weixr*. *Roll call vote Rachu - yes, Weix- yes, Soto - yes, Huther - yes, Faber - yes, Weideman – yes, Kramer - yes. Motion Passes 7-0*

Any Action necessary – Motion to approve allowing the Mayor and City Administrator to approve any SRTS payment application to \$1000 by *Faber/Weix*. *Unanimous*.

Future Agenda Items – No Action Will Be Taken – None

Next Meeting Dates: City Council- December 2, 2019 Committee of the Whole December 18, 2019

Motion to Adjourn by *Weix/Rachu*

The City Council adjourned at 6:31 p.m.

Resolution 2019-10

Resolution Approving a Special Election

City of Abbotsford, Wisconsin

WHEREAS, Alderperson Jeremy Totzke resigned his seat on the Abbotsford City Council for Districts 2 and 5 on November 21, 2019.

WHEREAS, the vacated seat for District 2 & 5 expires on April 21, 2021.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the constitution of the state of Wisconsin, Wis. Stat, section 17.23 and guidance from the Wisconsin Elections Commission that the Common Council of the City of Abbotsford, Wisconsin does order a special election be held for the remainder of the term ending April 21, 2021 for Alderperson District 2 & 5 be held concurrent with the Spring 2020 elections. A general election will be held on April 7, 2020 and, if necessary, a primary election on February 18, 2020.

BE IT FURTHER RESOLVED, that candidates for the special election for the vacated Alderperson District 2 & 5 seat may circulate nomination papers immediately. Nomination papers shall be due at the Administrator/Clerk/Treasurers office no later than 5:00 p.m. Tuesday January 7, 2020.

Dated this 2nd day of December 2019.

APPROVED BY:

ATTESTED:

Lori Voss – Mayor

Dan Grady – Administrator/Clerk/Treasurer

**CITY OF ABBOTSFORD
RESOLUTION 2019-11
Appreciation of Jeremy Totzke**

WHEREAS, Jeremy Totzke has served as the Alderman of Ward 2 and 5 since 2017.

WHEREAS, Jeremy Totzke has been a valuable member of the Abbotsford City Council and has held a leadership roles on the Abby/Colby Police Commission and the Central Fire Commission

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Abbotsford, on behalf of the City of Abbotsford, its employees and residents, formally expresses appreciation to Jeremy Totzke for his years of outstanding service and leadership to the City of Abbotsford.

RESOLVED THIS 4th DAY OF December 2019

Proud to be part of

Lori Voss, Mayor

ATTEST:

Dan Grady – City Administrator/Clerk/Treasurer

Alder Mason Rachu

Alder Jim Weix

Alder Frankie Soto

Alder Lori Huther

Alder Brent Faber

Alder Roger Weideman

Alder Dennis Kramer

Abbotsford Public Library

REGULAR MONTHLY MEETING: Meeting called to order Nov. 13th 2019 / 5:01 PM / Conference Room

ATTENDEES

Braun, Jochimsen, Giffin, Dukelow, Writz, Bittner, Suttner, Hinrichsen

Members absent:

AGENDA

Previous minutes: Read and approved. Motion to approve by Braun, seconded by Writz, motion passed.

Public Comment: Mason R.

Old Business

- Discuss half day for Friday after Thanksgiving. The past logs show the day to be slow. City Hall is scheduled to be closed. Deb L. decorates building for Christmas. Braun moved that the library be closed on the Day after Thanksgiving, matching Abbotsford City Hall's hours. Giffin seconded. Motion passed.
- Holiday Program the Dec. 4th arrive at 6:30, program starts at 7:00pm. Braun has found three presenters, the director will acquire contact information from Braun for them. Kim Schindler will bring-in the high school show choir. The Director will email Schindler to establish time for the singers in the program. Board members provide skits/short readings/jokes for in-between presenters. Director will provide jokes for members who do find a skit of their own at the November Board Meeting.
- Bathroom Issue: Janitorial staff has mentioned there is a wet, white, spotty mess found on the floor of the men's bathroom. Issue has been going on for a couple months. Bathroom checks and video footage from the hall leading to the bathrooms has identified one young man as a lightly suspect. Suspect at times only uses the building for the bathrooms though it does check-out library materials. There are no other behavioral issues with this young man. The School District reprehensive express concern for younger children who may go into the facilities and walk into an uncomfortable, possibly unsafe, situation. Director stated that she as sought advice from colleges and outside of adding a lock and key to the door most suggested talking to the young man before asking for parent or police involvement. Board ask that the Director speak to the Dan Grady, City Hall administrator, to find a solution. Update: a letter was handed to the young man from city hall on Oct. 26th, there have not been any issues since.

New Business

- Magazine Provider: The library switched magazine providers from Ebsco to Rivistas. Magazines are \$2 cheaper and website is easier to use. Services was recommended by Erica Brewster, Director of the Edward U. Demmer Memorial Library. <http://www.rivistas.com/>
- Recite Examples: A recent update to the library's circulation software will allow the price of items checked-out to be listed at the bottom of a patron's due back slip. The wording thanks the patron for using the library and lists how much they saved using the library. Different examples were shown and the board chose items from each example that they would like to see at Abbotsford. The director will inform staff at WVLS of the recommendations of the board and have the changes made.
- Printer/Copier: Although the library planned to use the equipment budget on two new staff computers, staff changes at WVLS have caused a delay and it is unsure if the computers would still come in the 2019 budget year. The library's printer/fax machine had a lease that would be up in 2020. The board reviewed a quote by its current provider (Bauernfeind) and a competitor (Marco). Although the Marco deal was very comparable the library has not had an issue with Bauernfeind's service and the staff are familiar with the machine. The director will ask if Bauernfeind if they would add some color copies into the new lease. It was also asked if there would be a way to demine how many prints are made by library staff vs. patrons. The Board gave the director approval to purchase a new printer/copier through Bauernfeind.

Budget Review:

- Clark County Update: The Clark County Board will be holding the final vote regarding the 2020 budget at their November meeting. Library budget submitted to City Hall on the 3rd of October.
- Library Budget at discussed at City Hall on Monday, Nov. 4th at 6:00pm. Board request that the director send them email reminders for the meeting. City Hall will vote on the 2020 budget on Nov. 20th.

Treasurer's Report: 73% spent

Policy Review: none

WVLS report: Unification of circulation periods – Board wishes for new books and audios to stay at 2 week check-outs, they are willing to match circulation on older materials. There is one Clark county directors leaving (Neillsville) and a new director at Thorp. WVLS will be picking up new teleforms, current form no longer receives support.

Circulation Periods:

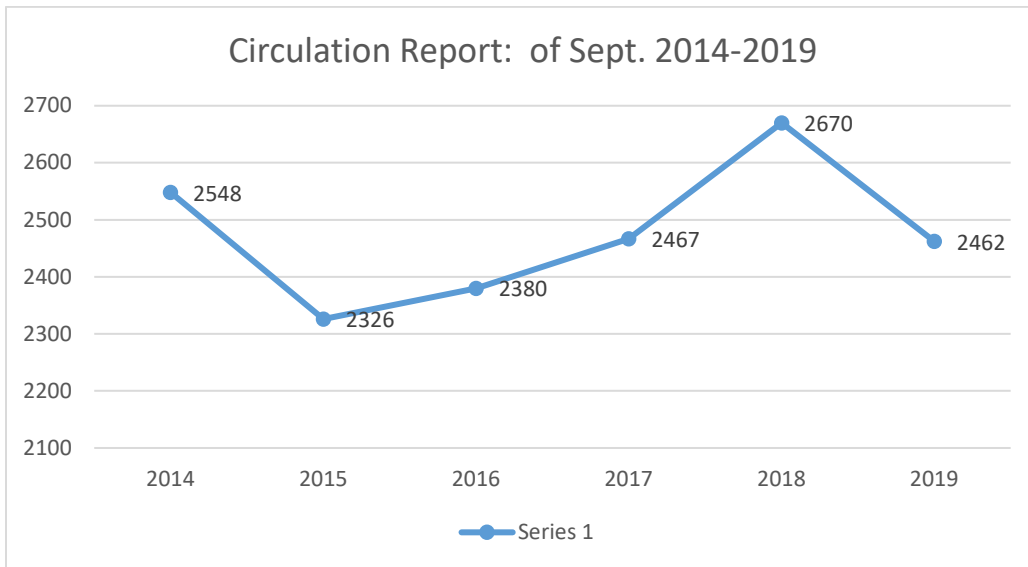
Director Report

- Last Month Program Count:
 Monthly Program total: 9 programs, 187 attendance
 Highlights: Halloween Party, Scavenger Hunt, Science Festival
- Future Programs: See handout
 -Highlights: Volunteers for Live Size Candyland, Winter Break Activities, Mugs
- Adult Services Summit: possible Strong Bodies collaboration with Dorchester – revisit in January.
- Book subscription box- revisit in January.
- Marathon County Public Library’s consideration to join the South Central Library System: Director talked to Marla Sepnafski, head of WVLS, at the WLA Conference. Director reported that Sepnafski stated that things are just in the talk stage right now and that WVLS will be working with Marathon County Public Library on ways to address their concerns about staying with WVLS. Director shared an email from Marla Sepnafski addressing the situation.

Staffing/Operating Issues: none

Next meeting: Holiday Program, Dec. 4th at 6:30pm

Adjourn: Adjourned at 5:52pm, Writz/Dukelow, motion passed



Date	Oct. Program Type			Purple=teen White = youth Blue=adult		kids	teens	adults
	Other	Reading	Drop In					
10/4/2019		1		Story Time		10	8	2
10/11/2019	1			Halloween Party		66	40	26
10/11/2019	1			Movie Night: Toy Story 4		49	31	18
10/14 to 10/20			1	Origami Spooky Bookmark		23	17	4
10/15/2019		1		Book Club: The Light Between Oceans		10		10
10/17 to 11/2			1	Halloween Mosaic Poster		17	15	2
10/17/2019	1			Adult Craft Night: F.A.L.L. sign		16		2
10/18/2019		1		Story Time		11	8	3
10/18/2019		1		Wisconsin Science Festival		10		10
10/21/2019			1	3D Pen Mask		5	1	1
10/26/2019		1		SPOOKY SCAVENGER HUNT		39	26	3
				Monthly Program Total: 10		256		



ABBOTSFORD PUBLIC LIBRARY EVENTS

ANNUAL HOLIDAY PROGRAM: *Wednesday, Dec. 4th at 7:00pm.* Come watch community members demonstrate a holiday craft or skill. Social event with prizes, food and holiday music! This is not a sale or DIY event. **Adult**

STORY TIME!: *Friday, Dec. 6th, at 10:30am.* No registration required. Story times are held on the first and third Fridays of the month. **Youth**

WILD COOKIES BOOKCLUB: *Tuesday, Dec. 10th at 7:00 pm.* Discussing *The Story of Arthur Truluv'* by Elizabeth Berg. Ask the librarian for a copy of the book to check-out. **Adult**

LIFE SIZE CANDY LAND: *Friday, Dec. 13th at 6:00pm.* Become a game piece in a favorite childhood game. Family Movie after.

FAMILY MOVIE: *Friday, Dec. 13th at 7:00pm.* Showing *Angry Birds 2.* Rated PG

DESIGN A MUG: *Wed. Dec. 18th: 10am -12:00pm or Thur. Dec. 19th 1-3 pm.* Use a Heat Sublimation Heat Press Machine to transfer a design onto a Coffee Mug. These make Great Xmas Presents! If you want a photo or your own design on your mug have it emailed to the Director at least two days before make time, otherwise chose from designs provided. **12 or older.** \$2.50 Donation appreciated per mug, limit 2 mugs. *Sign-up Required.* abbylibrary@gmail.com

ADULT CRAFT NIGHT: *Thursday, Dec. 19th at 6:30 pm.* Registration Required. Block Snowman with Mitten Hat. No cost, good will donation accepted. **Adult**

STORY TIME: *Friday, Dec. 20th. At 10:30 am.* No registration required.

VISITING TECH: *Dec. 19th through Dec. 26th.* Dash & Dot are robots that can sense, act and think! Sign up for a time slot to play & learn. **Teen**

WINTER BREAK ACTIVITIES: All ages welcome

Monday the 23rd : Cut-out Sugar Cookie Decorating @ 3:00 pm

Tuesday the 24th (Half Day, library closes at 2pm): Family

-Movie and Cocoa: Dora and the Lost City of Gold at 10:15 am

-Frozen Escape Room at 1:00 (Limit 6, sign up required)

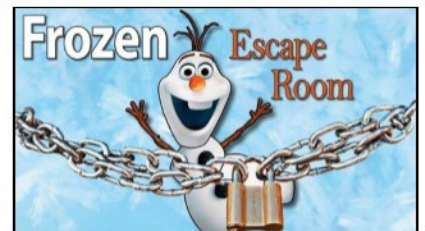
Wednesday the 25th: Closed

Thursday the 26th: Perler Bead Tree ornaments 5:30-7:00 pm.

Friday the 27th: Perler Bead Tree ornaments 10-12 pm.

Monday the 30th: Walk-in-Craft: Button Bracelets: 12pm -4 pm

Tuesday the 31st (Half Day, library closes at 2pm): Frozen Escape Room (start times at 10:00, 11:30, 1:00) (Limit 6, sign up required)



City of Abbotsford, WI**CLIENT LIAISON:**

Dan Borchardt, PE
Phone: 715.304.0448
Cell: 715.216-3601
dborchardt@msa-ps.com

DATE:

December 2, 2019

**SAFE ROUTES TO SCHOOL DESIGN - MSA PROJECT #07681015****SPRUCE ST. (BUS. 29) RECONDITIONING PROJECT - MSA PROJECT #07681024****PROJECT STATUS UPDATE - SRTS**

MSA worked with the City on the MLS grant submittal and will complete submittal prior to the 12/6/19 application deadline. There was no charge by MSA for the grant preparation and submittal. The roadway portion of the project has received LRIP –MSILT funding totaling around \$16,000.

Utility coordination is ongoing with MSA meeting with utilities on site to assess conflicts. Real estate process is progressing. Final design will begin for the project.

SOUTH 1ST AVENUE REHAB (LINDEN TO ELM) – MSA PROJECT #07681030**CONSTRUCTION UPDATE**

Haas placed the lower lift of asphalt and removed the traffic control and erosion control for the winter months. The final lift of asphalt will be installed in the spring of 2020.

INDUSTRIAL PARK CONNECTION TO STH 13 - MSA PROJECT #07681025**CONSTRUCTION UPDATE**

Final zero balance change order and pay application for Steen has been completed and this project is closed out.

SCHILLING SUBDIVISION – MSA PROJECT #07681026**CONSTRUCTION UPDATE**

The final zero balance change order and final payment has been made to Haas and this project is closed out.

SPORTSMAN'S ADDITION STREET IMPROVEMENTS – MSA PROJECT #07681027**CONSTRUCTION UPDATE**

Project is complete. MSA will be working with Melvin on the final pay application anticipated to be on the 2nd council meeting in December or 1st council meeting in January.

PROJECT UPDATE

COPPER COMPLIANCE ACTION PLAN– MSA PROJECT #07681034

MSA submitted a Copper Action Plan to the Wisconsin Department of Natural Resources on July 1. The Copper Action Plan was required as part of the City's WPDES permit compliance schedule for copper. As of November 26, the WDNR had not provided any comments or questions regarding the Copper Action Plan.

The wastewater effluent copper concentrations continue to be significantly lower since City staff implemented a new sampling procedure on June 17. The results indicate that the future monthly average effluent copper limit of 22 ug/L will be achievable with no other actions. MSA recommends that that sampling continue twice per month into the winter, to provide a high degree of confidence that the future copper limits can be met. In the meantime, the items in the Copper Action Plans are "on hold" as it appears at this time that the issue has been resolved by the simple change in sampling protocol.

ABBOTSFORD WATER MAPPING UPDATE – MSA PROJECT #07681039

MSA completed a draft of the Water System Map for review by City staff.

INDUSTRIAL PARK UTILITY AND ROADWAY EXTENSION – MSA PROPOSAL #07681040

MSA has prepared a scope of services for council review and approval. MSA worked with the City on the MLS grant submittal as a 2nd submittal and will complete submittal prior to the 12/6/19 application deadline.

ABBOTSFORD DEVELOPABLE LAND AERIAL IMAGERY AND MARKETING PHOTOS – MSA PROPOSAL#07681043

MSA has completed the aerial flights of both the Schilling Subdivision and Industrial Park area on 11/22/19 prior to snowfall and is currently processing the data to send drafts of the imagery to the City.



Professional Services Agreement

This AGREEMENT (Agreement) is made today December 2, 2019 by and between CITY OF ABBOTSFORD (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

Project Name: City of Abbotsford Industrial Park Utility Extension

The scope of the work authorized is: See Attachment B: Scope of Services

The schedule to perform the work is: Approximate Start Date: December 2, 2019
Approximate Completion Date: August 2020

The lump sum fee for the work is: \$55,700

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF ABBOTSFORD

MSA PROFESSIONAL SERVICES, INC.

Lori Voss
Mayor
Date: _____

Scott Martin

Scott Martin
Program Manager
Date: 11-26-19

Attest:

Dan Grady, Administrator
Date: _____

Dan Borchardt

Dan Borchardt
Team Leader
Date: 11-26-19

203 E First Street, POB 589
Abbotsford, WI 54405
Phone: 715-223-3444
Fax: 715-226-8891

146 North Central Ave., Ste. 201
Marshfield, WI 54449
Phone: 715-304-0448
Fax: 715-216-3601

**MSA PROFESSIONAL SERVICES, INC. (MSA)
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)**

1. **Scope and Fee.** The quoted fees and scope of services constitute the best estimate of the fees and tasks required to perform the services as defined. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction which may alter the scope. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required. The OWNER agrees to clarify and define project requirements and to provide such legal, accounting and insurance counseling services as may be required for the project

2. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Past due balances shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

3. **Costs and Schedules.** Costs and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

4. **Access to Site.** Owner shall furnish right-of-entry on the project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

5. **Location of Utilities.** Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to Consultant by others.

6. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other decisions made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not guarantee that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

7. **Construction.** This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.

8. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, and use a level of effort consistent with current professional standards in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

9. **Construction Site Visits.** MSA shall make visits to the site at intervals appropriate to the various stages of construction as MSA deems necessary in order to observe, as an experienced and qualified design professional, the progress and quality of the various aspects of Contractor's work.

The purpose of MSA's visits to, and representation at the site, will be to enable MSA to better carry out the duties and responsibilities assigned to and undertaken by MSA during the Construction Phase, and in addition, by the exercise of MSA's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor will conform in general to the Contract Documents and that the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents has been implemented and preserved by Contractor. On the other hand, MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

10. **Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

11. **Betterment.** If, due to MSA's error, any required or necessary item or component of the project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

12. **Hazardous Substances.** OWNER acknowledges and agrees that MSA has had no role in generating, treating, storing, or disposing of hazardous substances or materials which may be present at the project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

13. **Insurance.** MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

14. **Reuse of Documents.** Reuse of any documents and/or services pertaining to this project by the OWNER or extensions of this project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

15. **Indemnification.** To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, agents, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, agents, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

16. **Dispute Resolution.** OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect, unless OWNER and MSA mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in any state or federal court having jurisdiction.

17. **Exclusion of Special, Indirect, Consequential and Liquidated Damages.** Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

18. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of WI.

19. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of WI for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be, at MSA's option, Sauk County, Wisconsin, or any county in which MSA has an office.

20. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

PROJECT DESCRIPTION

The project consists of extension of street, sewer and water services to the City of Abbotsford's Industrial Park.

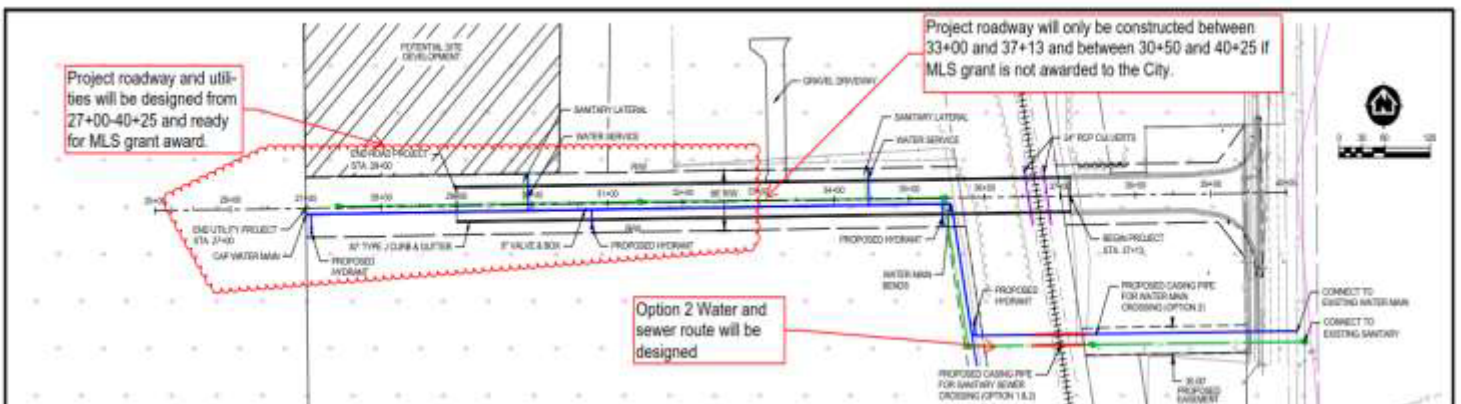
Project design for the roadway will be from approximately (813 ft) between 27+00-37+13 and Water and Sewer approximately from 27+00-40+25 on the exhibit below.

If the City obtains MLS grant funding the full construction limits of the project identified above will be constructed.

If the City is not awarded grant funding the plans and specs will indicate that construction of the roadway will be approximately (413 ft) 33+00 - 37+13 and water and sewer from approximately 30+75 - 40+25. The project will involve installing water and sewer casings under Wisconsin Central LTD Right of way and cutting utilities into STH 13 to tie into existing 8" water main and 8" sewer main. MSA anticipates designing of a new driveway entrance to the property owner north of the newly extended roadway, elimination of the existing driveway across the tracks and utility services to the private residence.

A new railroad crossing will be design and the roadway section will match into the existing typical roadway section recently construction in 2019. Storm water will be reviewed from a regional conveyance and an overall plan for size and location of a regional basin will be identified. For this project MSA plans to temporarily route storm water into ditching south to a temporary basin that meets DNR requirements until a time when a regional basin is constructed on the southern portion of the parcel that accommodates the future site development. MSA anticipates permitting with WisDOT for the utility connection to STH 13, permitting with CN for utility crossings under the railroad, coordination on the roadway crossing and DNR storm water permitting for site disturbance over 1 acre. MSA plans to prepare easement documentation for the utilities crossing the parcel north of Mc Donald's and that an industrial park plat for the roadway extension will be created at a later date when development is ready to build in the area.

MSA does not anticipate wetland impacts or wetland permitting. Since the DNR's Surface water data viewer indicates hydric soils, MSA recommends the City contract directly with Star Environmental on a wetland delineation review needed for DNR permitting and will coordinate with Star Environmental on both Wetland Delineation and soil borings necessary for permitting and storm water work. MSA assumes the City has hydrant flows available within the vicinity of the water main connection. MSA assumes the City has rights to the lands planned for development



SCOPE OF SERVICES

MSA will provide services as set forth below.

1. Design

- Project Administration
 - Manage and coordinate project team, budget and schedules. Maintain communication with Owner and stakeholders on project.
- Quality Assurance/Quality Control
 - Employ documented quality-assurance/quality-control procedures throughout project.
- Project Site Information
 - Right-of-Way Research: utilize recorded survey documentation in project area to determine right-of-way locations.
 - Contact Utility One Call: utilize marking and mapping provided by one-call agency to assess locations of existing private utilities in the area.
 - Topographic Survey: collect location and elevation data of existing features at the site for use as basis of design.
 - Utility Structure Survey: investigate utility structures to obtain field measured invert elevations, penetrating pipe information, and condition assessment.
 - Hydrant Flow Tests: work with Owner to obtain pressure and flow information for water distribution system in the area of the project.
 - Coordinate sub-surface investigation: obtain proposals from geotechnical consultants, field-locate borings, and record elevations of borings (Owner to contract directly with geotechnical consultant).
 - Wetland Investigation: Desktop evaluation to assess site for presence of wetlands utilizing publicly available wetland and soils maps. (Owner to contract directly with Wetland delineation consultant).
- Design – Street/Utility
 - Water Design: Develop horizontal and vertical alignments for water mains. Determine valve, hydrant, service and connection locations. Perform required design computations regarding pressure and flow volumes. Prepare construction details.
 - Sanitary Sewer Design: Develop horizontal and vertical alignments for sanitary sewer. Determine structure, lateral, and connection locations. Perform required design computations regarding pressure and capacity. Prepare construction details.
 - Roadway Design: Develop horizontal and vertical alignments for roadway, curb and gutter, and sidewalk. Prepare pavement design, typical section, cross sections and construction details.
 - Stormwater Design: Determine storm sewer inlet and discharge locations. Develop routing and sizing for storm sewer and surface water drainage and storm water management practices. Prepare construction details.
 - Erosion Control Design: Determine location and type of erosion control devices needed to meet regulatory requirements.
 - Traffic Control Design: Determine location and type of traffic control devices needed to safely route traffic around and through the construction site.

- Construction Cost Estimate: Develop a preliminary construction cost estimate based on preliminary plans. Develop an Engineers Estimate of Construction cost based on quantities computed from final plans.
- Coordination with residential Property Owner: Work with the existing property owner on driveway installation, removal and utility installation.
-
- Plan Preparation and Drafting
 - Preliminary Plan Preparation: Prepare preliminary plans showing topographic survey information, horizontal and vertical alignments of utilities and roadway, typical roadway cross section, and typical construction details.
 - Final Plan Preparation: Prepare final plans based on preliminary plans, Owner feedback, and additional design development.
- Specifications
 - Specifications: prepare technical specifications, special procedures, bidding documents and construction contracting documents.
- Utility Coordination
 - Coordination and Communication
 - Inform private utility companies (gas, electric, and communications) of the project scope and timeline.
 - Note utility locations (as provided by utility companies and/or one-call locate) on the project plans.
 - Provide utility companies with preliminary and final plans for the project.
 - Invite utilities to pre-construction meeting.
 - Coordinate utility service to project: Coordinate with Utility for service to the project.
- Agency Coordination
 - Coordination with CN on the road and track crossing and removal of existing residential driveway crossing.
- Permits: Prepare permit application and required attachments for:
 - Water System Extension
 - Sanitary Sewer Extension
 - Construction Site and/or Post-Construction Site Erosion Control and Storm Water Management
 - Local/County Construction Site Erosion Control and Storm Water Management
 - Permit to work in Right-of-Way (WisDOT)
 - Permit to install utilities on CN Right of way
- Design Meetings
 - Project kick-off: Attend one meeting with staff prior to starting work on the project.
 - Preliminary Plan review: Attend one meeting with staff after preliminary plans are complete, prior to starting final plans.
 - Final Plan review: Attend one meeting with staff, and one meeting with elected officials.

o Unless otherwise noted, all meetings will take place at City Hall.

2. Bidding

- Administer Contractor Prequalification Process
- Assist Owner in Advertising and Soliciting for Bids
- Administer Bid Document Distribution Process utilizing QuestCDN
- Issue Addenda as appropriate to clarify, correct, or change the bidding documents
- Conduct an Electronic Bid Opening located at MSA's Office
- Prepare Tabulation of Bids
- Assist Owner in evaluating bids and in assembling and awarding construction contracts.

3. Construction Administration (Not Included)

4. Construction Staking (Not Included)

5. Construction Observation (Not Included)

6. Post Construction (Not Included)

SUBCONSULTANTS

MSA recommends that the Owner contract directly with a third-party consultant to complete the following tasks which are not included in our fee. MSA will assist in coordinating this work.

- Geotechnical Investigation
- Wetland delineation

DELIVERABLES

MSA will provide the following deliverables:

1. Topographic base map: two electronic files, one AutoCAD dwg format (points and line work only). and one PDF format.
2. Survey documents: Easement descriptions and recordable documents for the City to obtain signatures and record.
3. Preliminary plans: two (2) paper copies, one PDF file of the preliminary plans, and construction cost estimate for Owner review.
4. Preliminary Construction Cost Estimate
5. Final plans: two (2) paper copies and one PDF file of the final plans and construction cost estimate, for Owner review.
6. Final Construction Cost Estimate
7. Permit Applications: One PDF file (per application) containing permit application with attachments, and one paper copy for submittal to permitting authority.
8. Bidding Documents: two (2) paper copies, one PDF file of the bidding documents, including project manual, plan sets and any addenda.

ADDITIONAL SERVICES

Services that are not included in the above Scope of Services can be provided under separate contract or by amending the scope and fee listed in this Agreement. Examples of additional services that may be needed or desired for completion of the project include:

1. Assistance with acquisition of real estate and/or temporary or permanent easements
2. Survey mapping and monumentation
3. Utility system modeling
4. Funding applications and administration
5. Additional meetings not specifically listed in the scope.
6. Accommodations for environmental hazards, endangered species, or historical or cultural issues at or near the project site.
7. Permit assistance related to surface waters and wetlands.
8. Variance requests (if required for permit applications included in the scope).
9. Updates to Owner's electronic Geographic Information System to reflect changes from project.

PROJECT SCHEDULE

MSA anticipates the following estimated project schedule:

Date	Milestone
December 2019	Owner approves Professional Services Agreement
December 2019	MSA begins work
January 2020	Preliminary Plans complete
February 2020	Final Plans complete, Permit applications submitted
March 2020	Bidding process
April 2020	Owner awards construction contract
May 2020 to July 2020	Construction
September 2020	Project Closeout

OWNER'S RESPONSIBILITIES

- Owner is responsible for accuracy and completeness of the information provided to MSA.
- Owner will provide MSA with full information as to Owner's requirements for the project.
- Owner will operate Owner's systems (hydrants, valves, manholes, etc.) as needed for MSA to obtain required information for the completing project.
- Owner will provide timely response to questions and review of engineering submittals (preliminary and final plans).
- Owner will authorize submittal of necessary permit applications and pay associated fees.
- Owner will pay MSA as follows:

FEE SUMMARY

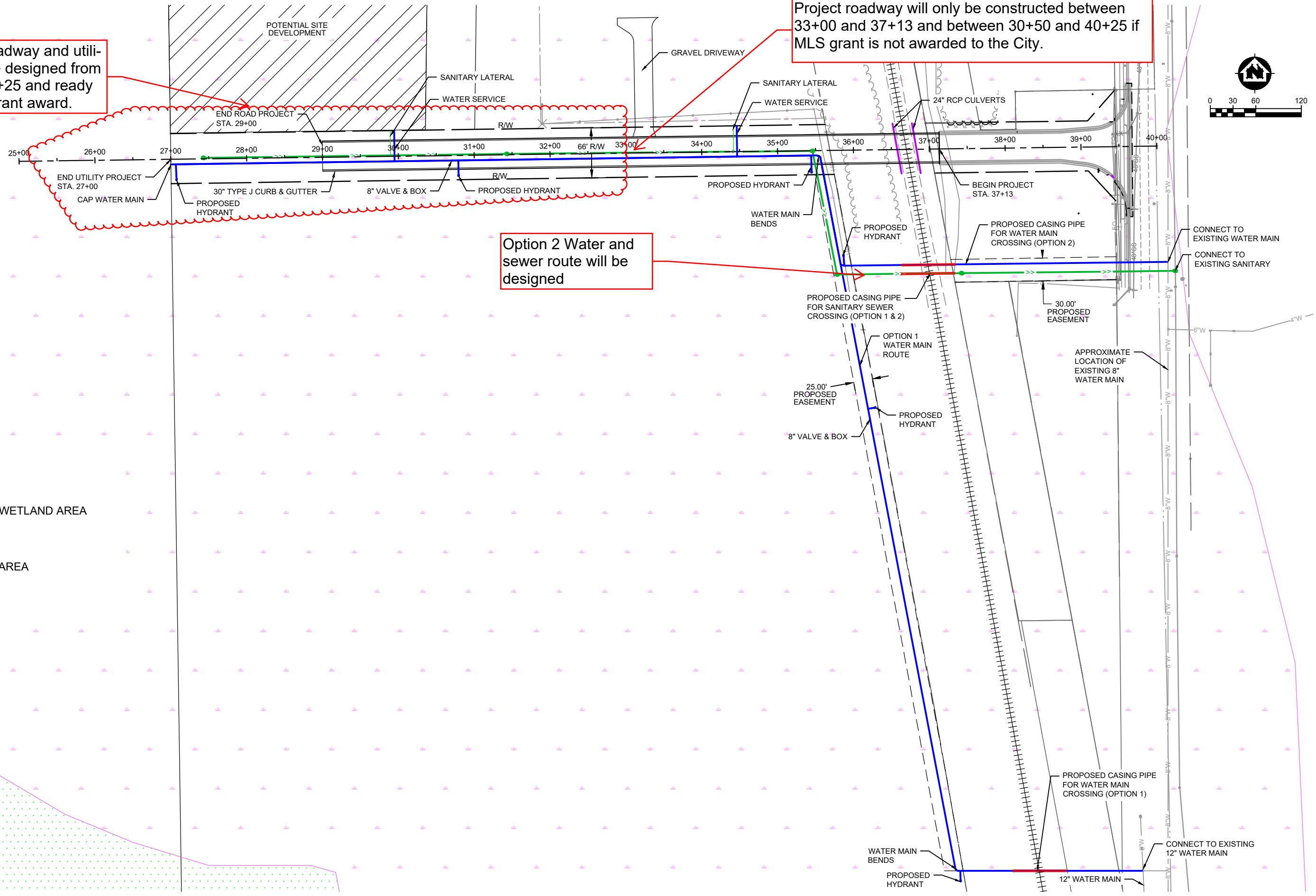
The Owner will compensate MSA for the Scope of Services listed above (exclusive of Construction Observation) as follows:

Design	\$52,400
Bidding	\$3,300
Total	\$55,700

Project roadway and utilities will be designed from 27+00-40+25 and ready for MLS grant award.

Project roadway will only be constructed between 33+00 and 37+13 and between 30+50 and 40+25 if MLS grant is not awarded to the City.

Option 2 Water and sewer route will be designed



- LEDGEND**
- =POSSIBLE WETLAND AREA
 - =WETLAND AREA

PROJECT DATE:	DRAWN BY:	NO.	DATE	REVISION	BY:
	INIT				
	INIT				
	INIT				

MSA ENGINEERING | ARCHITECTURE | SURVEYING
 FUNDING | PLANNING | ENVIRONMENTAL
 146 North Central Ave, Marshfield WI 54449
 (715) 384-2133 www.msa-ps.com
 © MSA Professional Services, Inc.

PLOT DATE: Monday, September 23, 2019 4:19:05 PM, P:\7600a\7680a\7681025\CADD\C3D\7681025 Design.dwg



705 Third Street
P.O. Box 434
Marathon, WI 54448
(715) 443-6115 – FAX: 1-715-443-6108
Email: starenvironmental@hotmail.com

November 27, 2019

Mr. Daniel Borchardt, P.E.
Project Manager
MSA Professional Services, Inc.
146 North Central Services – Suite 201
Marshfield, WI 54449

RE: Job proposal for the Stormwater Practices – Soil and site Evaluations on the City of Abbotsford Industrial Park connection to STH 13, City of Abbotsford, Clark County, Wisconsin.
(approximately 39.12 acres)

Star Environmental, Inc. would be available to start fieldwork on this project upon your review and written acceptance of this job proposal, along with the full payment of \$2,000.00.

The scope of the workload and anticipated timetable for completion of each phase of this job proposal follows:

1. Complete Soil Evaluations of approximately 1 to 3 soil backhoe pits for Stormwater Management Practices. (12/31/19)
2. Complete Soil and Site Evaluation for the Stormwater Management Practices Report. (12/31/19)

The location underground utilities and the soil backhoe pits will be determined by MSA. The approximate depth of all soil backhoe pits will be 15 feet.

All the project work completed by our firm will follow the guidelines established by the “WDNR Site Evaluation for Stormwater Infiltration Technical standards 1002.” Dated September, 2017 and the USDA-NRCS Soil Description Standards, Version 3.0 dated September 2012.

Our cost for this job proposal is \$2,000.00. (includes the cost for backhoe services, approx. \$150.00 - \$300.00)

The scope of work for this job proposal does not include GPS survey, wetland mitigation or restoration planning, construction site staking, floodplain study, expert court testimony or soil lab analysis cost.

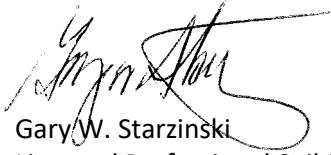
It is understood that the maximum limit of professional liability against Star Environmental, Inc. and its representatives for work done on this project is our cost of this job proposal.

Although our firm will provide the agreed to services in a prompt and professional manner, Star Environmental, Inc. and its representatives do not guarantee the issuance of any permits as a result of work done herewith, nor do they guarantee against any environmental damage arising out of any construction work done on the subject sites.

If this job proposal is acceptable, please sign both originals and return one to me, along with the down payment.

If you have any questions or concerns regarding this job proposal, please contact me. We look forward to assisting you with this land development project.

Sincerely,



Gary W. Starzinski
Licensed Professional Soil Scientist
WDNR Professionally Assured Wetland Delineator
STAR ENVIRONMENTAL, INC.

Daniel Borchartt, P.E., MSA Professional Services, Inc., herewith accepts the terms of this job proposal dated November 27, 2019.

Daniel Borchartt, P.E.

Date



705 Third Street
P.O. Box 434
Marathon, WI 54448
(715) 443-6115 – FAX: 1-715-443-6108
Email: starenvironmental@hotmail.com

November 27, 2019

Mr. Daniel Borchardt, P.E.
Project Manager
MSA Professional Services, Inc.
146 North Central Services – Suite 201
Marshfield, WI 54449

RE: Job proposal for the Wetland Determination or Delineation on the City of Abbotsford Industrial Park connection to STH 13, City of Abbotsford, Clark County, Wisconsin.
(approximately 39.12 acres)

Star Environmental, Inc. would be available to start fieldwork on this project upon your review and written acceptance of this job proposal, along with a down payment of \$2,500.00.

The scope of the workload and anticipated timetable for completion of each phase of this job proposal follows:

1. Wetland Delineation and Mapping (Assured):
 - a. A wetland wintertime determination followed up with a springtime delineation will be conducted using the U.S. Army Corps of Engineers 1987 Wetland Delineation Manual, applicable Regional Supplement to the 87 Manual, and subsequent guidance documents. Wetland determinations will be conducted using routine methods when possible. Difficult Wetland Situations (e.g., Problem Areas or Atypical Situations), if encountered, may require additional services and higher fee including more detailed data collection, offsite review, comprehensive methods, additional field sampling and/or reporting.
 - b. Obtain and review available sources of information such as USGS topographic map, LiDAR, Natural Resources Conservation Service (NRCS) soil survey data, Wisconsin Wetland Inventory (WWI) or National Wetland Inventory (NWI) mapping, aerial photography, antecedent precipitation data, etc.
 - c. Perform desktop/offsite review and fieldwork necessary to locate and flag the existing wetlands that exist on the site.
 - d. If the client determines, after a site visit and inspection of flag locations, that the final wetland locations provide for acceptable development of the site, a report will be prepared suitable for submission to the WDNR and USACE.
 - e. Perform a field survey of the wetland boundaries as marked by the wetland delineator and prepare a site map for inclusion in the report.

All the Wetland Project Work completed by our firm will follow the guidelines established by the "U.S. Army Corps of Engineers Wetland Delineation Manual" dated January, 1987 and the Regional Supplements.

Our cost for this job proposal will be \$5,000.00.

It is understood that the maximum limit of professional liability against Star Environmental, Inc. and its representatives for work done on this project is our cost of this job proposal.

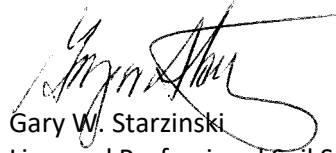
Although our firm will provide the agreed to services in a prompt and professional manner, Star Environmental, Inc. and its representatives do not guarantee the issuance of any permits as a result of work done herewith, nor do they guarantee against any environmental damage arising out of any construction work done on the subject sites.

The scope of work for this job proposal does not include wetland mitigation or restoration planning, construction site staking, flood plain study or expert court testimony.

If this job proposal is acceptable, please sign both originals and return one to me, along with the down payment.

If you have any questions or concerns regarding this job proposal, please contact me. We look forward to assisting you with this land development project.

Sincerely,



Gary W. Starzinski
Licensed Professional Soil Scientist
WDNR Professionally Assured Wetland Delineator
STAR ENVIRONMENTAL, INC.

Daniel Borchardt, P.E., MSA Professional Services, Inc., herewith accepts the terms of this job proposal dated November 27, 2019.

Daniel Borchardt, P.E.

Date



October 28, 2019

RE: City of Schofield – Wisconsin DOT, Multimodal Local Supplement (MLS) grant application

The City of Schofield is in the process of applying for grant funding through the Wisconsin Department of Transportation (WisDOT) for the purpose of reconstructing the intersections of Ross Avenue and Pine Street and Ross Avenue and Alderson Street providing for a roundabout at each intersection. Proposed improvements would impact your industry as follows:

- Economic impact with an improved and safer traffic flow for business customers and employees
- Improved traffic flow for semi-trucks, allowing increased movement of product volume per day by shortening drive time
- Safer and flowing turn of traffic
- Safer pedestrian usage

The City of Schofield and the Village of Weston are working together, along with local businesses, to create better infrastructure to fit the needs of its industry and increase economic development. If awarded the grant, the construction will be funded 90 percent by the State of Wisconsin, minimizing the amount of local tax dollars needed to make these upgrades.

As part of the grant application process, we have been advised to seek letters of support from local industries and users in the area to be included in the grant application package. The grant application will be reviewed by the WisDOT and a selection committee. The grant application process is a state wide, competitive process whereby each application is reviewed and scored on a set of specific criteria. The criteria in order of priority are the following:

- 1) Economic Impact: The transportation importance to the community
- 2) Connectivity: Connections to or accommodations for other modes
- 3) Cost Effectiveness: Viability of proposed solution compared to other treatment alternatives
- 4) Other: Additional considerations, such as regional significance

We are requesting that you provide us a letter of support for this grant application citing as many of the selection criteria discussed above, as may be appropriate.

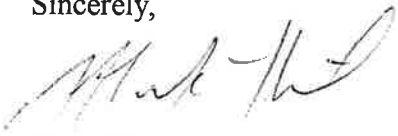
We need to receive these letters of support no later than November 15, 2019, in order to include them in the grant application process. We apologize for the short notice on this, but any assistance you can provide may help the City fund this project and ultimately reduce local taxpayer costs. You may email the letters to me at mthuot@cityofschofield.org.

Also, if you could provide the City with the number of employees you currently have at your business, it would be greatly appreciated.

We look forward to hearing from you and sincerely thank you for your support.

If you have any questions, please feel free to call me at 715-571-8286.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mark Thuot".

Mark Thuot
Public Works Director



AMERICAN WOOD FIBERS

December 2, 2015

Mark Thuot
Public Works Administrator
City of Schofield
200 Park Street
Schofield, WI 54476

Mark,

Thank you for the letter and information regarding the proposed improvements to Grossman Drive and your initiative to obtain a grant to support this project.


As a business on the corner of Grossman Drive and Alderson Street we are extremely dependent on the condition of these roads. Grossman Drive and its condition play a pivotal role in traffic flow in and out of our facility and our shipping and receiving efficiencies. Our truck scale and shipping and receiving office/docks are located directly off of Grossman and subsequently all truck traffic in and out of our plant utilizes Grossman Drive. A conservative estimate of the heavy truck traffic in and out of our facility is approximately 6000-7000 trucks annually.

In addition to the truck traffic, we also employ 60 people at this facility and they also use this thoroughfare to get to and from work safely and on time. A number of these employees also walk during lunch hours or bike to work so having a safe avenue for this type of activity would also improve pedestrian safety.

Please let me know if there is anything else we can provide which would help push this project through. Again, Grossman Drive plays an extremely important role in our day to day business and it is in need of serious repair. This project would improve safety for our drivers, our customers, our employees and pedestrians and ensure we do not experience business interruption due to the deteriorating conditions of the roadway.

Regards,

Brian M. Mischnick
Schofield Facility General Manager



AMERICAN WOOD FIBERS

Four Generations of Experience

Office: (715) 359-1353

Fax: (715) 359-1273

Cell: (641) 780-2372

bmischnick@awf.com

www.awf.com

CRYSTAL

FINISHING SYSTEMS, INC.

Mark Thuot
Public Works Administrator
City Of Schofield,
200 Park Street
Schofield, WI 54476

11/18/2015

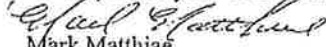
Dear Mark,

In reference to the road repair effecting Grossman Drive from Mason Street to Northern Road. Our trucks travel this section of road daily. Because of the condition of the road we are requesting that this road repair and or replacement receive high priority.

Our transportation department ships extremely fragile products to our customers. When we travel over rough roads we experience much higher packaging cost along with extra potential damage to our products. Currently we employ 650 at our Schofield facilities and if we cannot deliver goods to our customers efficiently and without damage our customers deserve and demand better. Thus putting many of the good paying jobs at risk.

We have worked hard to build our business and create jobs in this tough market so any infrastructure improvements to traffic only help us to continue to build and retain our talented work force.

Thank you for your consideration,


Mark Matthiae
President
Crystal Finishing Systems Inc.



November 20, 2015

City of Schofield
200 Park Street
Schofield, WI 54476

To Whom It May Concern:

Integrity Grading and Excavating, Inc. is located at 605 Grossman Drive. Our company employs over 80 fulltime employees, with Grossman Drive being the only access for our employees to get to work.

I personally drive this road to and from work. With the disrepair of Grossman, my employees and I are consistently dodging potholes or long haul freight trucks making deliveries to industry in this area. This road needs a total rebuild to accommodate the heavy truck traffic, and increased traffic of employees that work in this area.

For the volume of traffic, this road is one of the most unfavorable roads to travel. The lack of surface for the amount of traffic that passes in and out daily, does not lead to a safe situation. Since this road is not a pass through roadway, all traffic in, uses the same passage out.

The hazards of a head on collision frequents in near miss situations daily. Our company has two heavy haul trucks that have to move heavy equipment in and out of our yard. With this in mind, wind swing turns at the corner of Grossman and Alderson creates a hazardous situation where our crews must swing onto a deteriorating shoulder since the road surface at this intersection is not adequate. With the condition of this roadway, increasing our company employment size is hindered.

Should you have questions regarding our concerns, please call me direct at 715-551-6319.

Regards,

Allen Weinkauff
President
Integrity Grading and Excavating, Inc.



Report Criteria:

Print FUND Titles
 Page and Total by FUND
 Print SOURCE Titles
 Total by SOURCE
 Print COST CATEGORY Titles
 Total by COST CATEGORY
 All Segments Tested for Total Breaks

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
GENERAL FUND					
TAX & TAX EQUIVALENTS					
100-41110	GENERAL PROPERTY TAXES	873,664.99	891,906.42	873,097.92	905,285.02-
100-41115	EXEMPT COMPUTER AID	4,299.28	1,150.00	4,403.32	4,403.32-
100-41140	MOBILE HOME TAXES	27,952.57	12,000.00	15,129.96	12,000.00-
100-41200	ROOM TAX	22,645.48	30,000.00	26,702.53	50,000.00-
100-41310	UTILITY PAYMENT LIEU OF TAXES	160,910.00	137,000.00	.00	161,000.00-
100-41312	PILOT - IMPACT SEVEN	.00	3,000.00	.00	.00
100-41320	HOUS AUTH PAYMENT LIEU TAXES	11,606.55	11,000.00	.00	11,600.00-
100-41330	FRANCHISE FEES - CABLE	12,503.39	13,000.00	9,615.29	2,083.90-
100-41800	INTEREST ON TAXES	.00	.00	.00	.00
100-41810	INTEREST ON A/R	88.48	.00	.39-	.00
Total TAX & TAX EQUIVALENTS:		1,113,670.74	1,099,056.42	928,948.63	1,146,372.24-
SPECIAL ASSESSMENTS					
100-42102	SPECIAL ASSESSMENT CURB/GUTTE	.00	.00	.00	.00
Total SPECIAL ASSESSMENTS:		.00	.00	.00	.00
STATE & LOCAL AID					
100-43310	STATE SHARED REVENUE	466,009.19	454,360.69	454,262.46	455,888.23-
100-43311	PERSONAL PROPERTY AID - STATE	.00	.00	11,541.67	11,541.67-
100-43420	2% FIRE INSURANCE TAX	5,592.69	5,300.00	5,972.36	5,300.00-
100-43531	TRANSPORTATION AID	148,842.48	145,170.64	145,104.02	166,869.62-
100-43590	STATE RECYCLING RECEIPTS	7,790.94	7,800.00	.00	7,800.00-
100-43610	PYMT MUNICIPAL SERVICES	2,373.64	2,373.64	.00	2,400.00-
100-43650	CDBG GRANT REVENUE	346,548.57	.00	.00	.00
100-43690	OTHER STATE PAYMENTS	4,523.00	4,523.00	4,523.00	4,523.00-
Total STATE & LOCAL AID:		981,680.51	619,527.97	621,403.51	654,322.52-
LICENSES & PERMITS					
100-44100	BUSINESS & OCCUPATIONAL LICEN	8,237.00	8,300.00	7,140.44	8,300.00-
100-44200	NONBUSINESS LICENSES	326.76	400.00	541.26	400.00-
100-44300	BUILDING PERMITS	10,776.49	6,000.00	23,042.16	6,000.00-
Total LICENSES & PERMITS:		19,340.25	14,700.00	30,723.86	14,700.00-
FINES & FORFEITURES					
100-45100	LAW & ORDINANCE VIOL MUNI CT	30,437.83	26,000.00	26,228.03	26,000.00-
100-45102	PARKING VIOLATIONS	575.00	600.00	645.00	600.00-
Total FINES & FORFEITURES:		31,012.83	26,600.00	26,873.03	26,600.00-

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
CHARGES TO THE PUBLIC					
100-46100	PUB CHGES FOR SERVICES GEN GO	25.50	600.00	.00	600.00-
100-46310	STREET MAINTENANCE & CONSTRU	365.00	500.00	.00	500.00-
100-46430	SOLID WASTE DISPOSAL	.00	.00	.00	.00
100-46433	GARBAGE COLLECTION REVENUE	77,775.48	70,000.00	70,060.27	116,325.00-
100-46440	MOWING	2,010.00	2,000.00	1,806.25	2,000.00-
100-46900	OTHER PUB CHGES FOR SERVICES	.30-	.00	120.35	.00
Total CHARGES TO THE PUBLIC:		80,175.68	73,100.00	71,986.87	119,425.00-
SOURCE: 47					
100-47331	INTERGOV'T CHGES HWY	.00	.00	.00	.00
Total SOURCE: 47:		.00	.00	.00	.00
INTEREST & DONATIONS					
100-48111	INTEREST INCOME	23,585.62	2,000.00	34,672.77	.00
100-48130	INTEREST ON SPEC ASSESSMENTS	.00	400.00	.00	400.00-
100-48150	MUNICIPAL BLDG FND INT	62.91	.00	.00	.00
100-48201	RENT OF CITY BUILDINGS	12,195.00	9,000.00	5,782.95	9,000.00-
100-48203	POLICE DEPT REV - MAINTENANCE	.00	.00	.00	.00
100-48205	LEASE INCOME - CELL TOWERS	6,564.63	6,600.00	11,544.63	10,000.00-
100-48206	DB COMMUNICATIONS - LEASE	.00	.00	.00	.00
100-48225	RENT OF CITY EQUIPMENT	595.50	.00	150.00	.00
100-48250	ADMIN LIBRARY	10,000.00	10,000.00	8,333.30	10,000.00-
100-48306	SALE/RENT OF CITY PROPERTY	2,600.00	4,100.00	16,596.00	5,000.00-
100-48307	CEMETARY - SALE OF PLOTS	.00	.00	1,200.00	1,350.00-
100-48500	DONATIONS	.00	.00	119,422.00	.00
100-48501	MUNICIPAL BUILDING DONATIONS	.00	.00	.00	.00
100-48502	CEMETARY - SERVICE FEE	1,570.68	1,350.00	.00	.00
100-48503	VENDING MACHINE	2,001.96	3,000.00	1,335.28	2,000.00-
100-48900	BLDG DONATIONS APPLIED	.00	.00	.00	.00
100-48901	15 YR REPMT FROM WTR UTILITY	.00	95,000.00	.00	95,000.00-
100-48902	PROCEEDS FROM LONG-TERM DEBT	.00	.00	.00	1,300,000.00-
100-48903	SALES - PUBLIC WORKS	.00	40,000.00	40,603.00	.00
100-48904	SAFE ROADS TO SCHOOL	.00	63,585.00	.00	.00
100-48906	FIRE DEPT RENT	.00	1,000.00	.00	.00
100-48907	INSURANCE REIMBURSE - FIRE	.00	2,800.00	.00	.00
100-48908	OTHER MISCELLANEOUS REVENUE	40,386.28	66,945.75	38,901.13	112,300.00-
100-48909	OTHER MISC REVENUE - PW EQUIP	.00	.00	.00	.00
100-48999	PY ROLL OVERS	.00	.00	.00	.00
Total INTEREST & DONATIONS:		99,562.58	305,780.75	278,541.06	1,545,050.00-
GENERAL ADMINISTRATION					
100-51100-120	CITY COUNCIL-WAGES	19,372.86	19,000.00	11,080.00	19,000.00
100-51100-123	CITY COUNCIL-HEALTH REIMBURSE	.00	.00	.00	.00
100-51100-151	CITY COUNCIL - FICA/MED	1,467.41	1,453.50	847.74	1,425.00
100-51100-319	CITY COUNCIL-SUPP & EQUIP	6,365.55	500.00	78.29	500.00
100-51100-324	CITY COUNCIL-DUES	125.00	850.00	125.00	850.00
100-51100-332	CITY COUNCIL-MEAL/MILE/SCHOOL	753.00	500.00	47.56	500.00
100-51200-120	JUDICIAL - COURT CLERK WAGES	6,074.72	4,367.20	4,001.14	4,367.20
100-51200-121	JUDICIAL-PLAN, MAINT, & OPER	3,986.17	4,500.00	3,597.17	4,619.00
100-51200-122	JUDICIAL-WAGES	1,500.00	3,000.00	2,750.00	3,000.00
100-51200-123	JUDICIAL HEALTH REIMBURSEMENT	.00	.00	.00	.00
100-51200-151	JUDICIAL - FICA/MED	577.54	709.50	502.75	552.54

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
100-51200-152	JUDICIAL - RETIREMENT	121.90	.00	270.00-	.00
100-51200-398	BAD DEBT EXPENSE -MUNI COURT	.00	.00	98.80	.00
100-51300-216	GENERAL ADMINISTRATION-LEGAL	15,835.65	6,000.00	18,323.66	6,000.00
100-51300-217	GEN ADMIN LEGAL- CITY ATTORNEY	7,595.41	.00	5,115.10	10,000.00
100-51350-218	GENERAL ADMIN-CODIFICATION	2,490.00	2,500.00	4,142.53	5,000.00
100-51400-120	CITY CLERK-WAGES	44,673.51	10,608.00	23,634.79	10,926.24
100-51400-123	CITY CLERK-HEALTH REIMBURSEME	.00	.00	343.56	.00
100-51400-151	CLERK - FICA/MED	2,027.59	811.51	1,752.26	835.36
100-51400-152	CLERK - RETIREMENT	1,528.96	694.82	1,056.60	715.67
100-51400-154	CLERK - HEALTH INSURANCE	409.29	1,050.00	673.78	1,050.00
100-51400-156	CITY HALL WORKERS COMP	.00	.00	2,878.00	.00
100-51401-319	CITY HALL - OFFICE SUPPLIES	10,207.78	6,100.00	9,080.67	5,000.00
100-51401-320	CITY CLERK-COMP SUP/EQUIP	5,513.58	6,000.00	19,548.25	14,000.00
100-51401-330	CITY CLERK-PRINTING	900.64	4,200.00	984.20	5,000.00
100-51401-332	CITY HALL - MEAL/MILE/SCHOOL	566.12	3,000.00	1,893.55	5,000.00
100-51401-399	CITY CLERK - PTY CSH OVR/UNDER	3.16	.00	.00	.00
100-51403-120	CITY ADMINISTRATOR - WAGES	.00	14,000.00	10,260.28	14,280.00
100-51403-123	CITY ADMIN HEALTH REIMBURSEMEN	.00	.00	.00	.00
100-51403-151	CITY ADMINISTRATOR - FICA	.00	1,071.00	689.43	1,092.42
100-51403-152	CITY ADMINISTRATOR - RETIREMEN	.00	917.00	635.56	935.34
100-51403-154	CITY ADMINISTRATOR - HEALTH IN	403.33	3,923.25	2,485.82	4,680.00
100-51404-120	ADMIN ASST - WAGES	.00	5,516.16	2,219.63	6,032.00
100-51404-123	ADMIN ASST - HEALTH REIMBURSEM	.00	.00	35.01	.00
100-51404-151	ADMIN ASST - FICA	.00	421.99	163.56	461.45
100-51404-152	ADMIN ASST - RETIREMENT	.00	361.31	135.43	395.10
100-51404-154	ADMIN ASST - HEALTH INS	.00	840.00	.00	840.00
100-51405-120	MAYOR-WAGES	8,178.57	6,550.00	6,500.00	7,050.00
100-51405-123	MAYOR-HEALTH REIMBURSEMENT	.00	.00	.00	.00
100-51405-151	MAYOR - FICA/MED	615.87	501.08	497.28	528.75
100-51405-300	MAYOR-EXPENSE	145.55	300.00	.00	300.00
100-51410-120	ELECTION-WAGES	6,601.90	4,000.00	1,348.48	7,000.00
100-51410-300	ELECTION-EXPENSES	4,662.50	1,000.00	308.78	3,000.00
100-51432-154	GENERAL ADMIN-PREM HEALTH	4,656.58	.00	24,869.75	.00
100-51432-212	GENERAL ADMIN-PHYS/DRUG TESTS	277.00	500.00	301.25	500.00
100-51500-218	GENERAL ADMIN-AUDITOR	8,055.34	15,000.00	3,200.00	5,000.00
100-51510-215	GENERAL ADMIN-ASSESSOR	12,997.17	16,225.00	11,985.44	17,000.00
100-51520-219	GENERAL ADMIN-PROF RECRUITMEN	6,665.50	.00	.00	1,000.00
100-51600-120	CITY HALL-CLEANING WAGES	8,892.85	10,850.00	8,184.96	12,000.00
100-51600-123	CITY HALL-HEALTH REIMBURSEMENT	.00	.00	.00	.00
100-51600-151	CITY HALL-CLEANING - FICA/MED	1,270.53	830.03	1,071.41	900.00
100-51600-152	CITY HALL-RETIREMENT	.00	.00	44.11	.00
100-51600-220	CITY HALL-UTILITIES	8,250.52	9,000.00	5,946.50	9,000.00
100-51600-240	CITY -BLDG MAINT	18,468.52	30,000.00	42,990.16	30,000.00
100-51601-120	CHAMBER OF COM - WAGES	.00	.00	.00	.00
100-51601-123	CHAMBER OF COM - HEALTH REIMB	.00	.00	.00	.00
100-51601-151	CHAMBER OF COM - FICA	.00	.00	.00	.00
100-51620-220	GENERAL ADMIN-TELEPHONE	3,291.60	3,000.00	3,205.44	3,000.00
100-51910-730	ILLEGAL TAXES	1,477.40	.00	.00	.00
100-51938-156	WORKERS COMP ADMIN	.00	4,471.00	.00	14,775.00
100-51938-510	GENERAL ADMIN-PROP & LIAB INS	41,215.50	59,341.00	23,722.50	30,500.00
100-51940-151	SS/MED MATCH EXPENSE	47.36	.00	.00	.00
Total GENERAL ADMINISTRATION:		268,269.43	264,463.35	263,086.18	268,611.07
PUBLIC SAFETY					
100-52100-120	SCHOOL CROSS GUARD-WAGES	898.16	500.00	1,921.25	2,100.00

Account Number	Account Title	2018-18	2019-19	2019-19	2020-20
		Prior year Actual	Current year Budget	Current year YTD Actual	Future year Budget
100-52100-121	LAW ENFORCEMNT-PLAN,MAINT,OPE	431,973.96	441,299.00	367,749.20	446,635.00
100-52100-151	SCHOOL CROSSING GUARD FICA/ME	65.89	38.25	137.86	160.65
100-52200-121	FIRE PROTECT-PLAN,MAINT,OPER	101,158.96	96,000.00	100,291.00	103,274.40
100-52200-218	FIRE/AMB AUDIT EXP	.00	.00	.00	.00
100-52200-590	FIRE PROTECTION	98,759.67	89,783.00	89,783.00	89,783.00
100-52200-591	FIRE PROTECTN-2% FIRE INS TAX	5,592.69	5,325.00	5,972.36	5,325.00
100-52200-810	FIRE CAP IMP FUND HELD BY CITY	.00	.00	.00	.00
100-52300-121	AMBULANCE-PLAN,MAINT,OPER	.00	.00	.00	.00
100-52400-398	BAD DEBT EXPENSE	.00	.00	213.30	.00
100-52400-399	MISC EXPENSE	.00	.00	770.08	.00
Total PUBLIC SAFETY:		638,449.33	632,945.25	566,838.05	647,278.05
PUBLIC WORKS					
100-53100-230	MACH/EQUIP/VEHICLES	139,590.50	50,000.00	.00	50,000.00
100-53310-120	PUBLIC WORKS-WAGES	182,897.02	191,173.96	153,703.14	218,159.92
100-53310-123	PUBLIC WORKS-HEALTH REIMBURSE	.00	.00	1,395.79	.00
100-53310-151	PUBLIC WORKS - FICA/MED	.00	.00	1,332.61	.00
100-53310-152	PUBLIC WORKS - RETIREMENT	.00	.00	891.04	.00
100-53310-154	PUBLIC WORKS - ADMIN HEALTH IN	.00	6,149.25	.00	.00
100-53311-121	PUBLIC WORKS-PLAN,MAINT,OPER	45,712.46	9,000.00	10,345.86	20,000.00
100-53311-151	PUBLIC WORKS - FICA/MED	12,586.13	14,624.81	9,913.78	16,689.24
100-53311-152	PUBLIC WORKS - RETIREMENT	9,751.62	12,521.90	7,623.77	14,410.06
100-53311-154	PUBLIC WORKS - HEALTH INS.	805.18	12,936.00	3,106.81	22,316.00
100-53311-156	PUBLIC WORKS - WORKERS COMP	.00	.00	.00	.00
100-53311-190	PUBLIC WORKS - UNIFORMS CLOTHI	2,272.78	2,000.00	1,659.53	2,500.00
100-53311-219	CDBG - PROFESSIONAL SERVICES	129,583.15	.00	3,000.00	.00
100-53311-220	PUBLIC WORKS - UTILITIES	34,669.77	18,000.00	34,448.46	40,000.00
100-53311-230	PUBLIC WORKS - VEHICLE MNTCE	10,805.74	20,000.00	8,074.99	20,000.00
100-53311-231	STREET MAINT & SIDEWALK	1,483.76	.00	.00	.00
100-53311-332	PUBLIC WORKS - FUEL	16,477.67	12,000.00	12,148.66	20,000.00
100-53311-370	PUBLIC WORKS - SALT	.00	15,000.00	8,885.96	15,000.00
100-53311-371	PUBLIC WORKS - CRACK FILLING	.00	10,000.00	10,000.00	10,000.00
100-53311-372	PUBLIC WORKS - STREET SWEEPING	.00	7,500.00	3,800.00	7,700.00
100-53311-399	SAFE ROUTE TO SCHOOL	41,759.69	73,891.50	17,835.00	785,000.00
100-53311-657	CDBG - 2018	531,856.16	.00	.00	.00
100-53311-810	PUBLIC WORKS-CAP IMPROVEMENT	100,266.90	180,000.00	43,033.71	625,000.00
100-53311-811	CAP IMP - ENG/RPR	36,860.27	.00	.00	.00
100-53312-120	PUBLIC WORKS - BRUSH WAGES	3,126.74	7,099.93	4,191.94	7,314.15
100-53312-123	PUBLIC WORKS BRUSH HLTH REIMB	.00	.00	.00	.00
100-53312-151	PUBLIC WORKS - BRUSH FICA/MED	292.91	543.14	320.69	559.53
100-53312-152	PUBLIC WORKS - BRUSH RET	256.52	465.05	274.57	479.08
100-53312-154	PUBLIC WORKS - BRUSH HEALTH IN	.00	630.00	.00	630.00
100-53313-120	PUBLIC WORKS - SNOW WAGES	16,392.60	18,459.83	19,721.09	.00
100-53313-123	PUBLIC WORKS - SNOW HLTH REIMB	.00	.00	.00	.00
100-53313-151	PUBLIC WORKS - SNOW FICA/MED	1,366.88	1,412.18	1,508.66	.00
100-53313-152	PUBLIC WORKS - SNOW RET	1,197.16	1,209.12	1,291.71	.00
100-53313-154	PUBLIC WORKS - SNOW HEALTH IN	.00	1,638.00	.00	.00
100-53420-220	STREET LIGHTING-UTILITIES	1,941.58	25,000.00	1,068.05	.00
100-53630-219	GARBAGE COLL-PROFESSIONAL SER	63,868.05	.00	54,525.41	.00
100-53631-215	LANDFILL- SUB TITLE D	6,300.00	6,580.00	6,300.00	4,950.00
100-53631-219	RECYCLING - PROFESSIONAL SERV	26,907.79	70,000.00	22,349.13	66,325.00
100-53631-220	RECYCLING -UTILITIES	.00	.00	21.78	60,000.00
Total PUBLIC WORKS:		1,419,029.03	767,834.67	442,772.14	2,007,032.98

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
CEMETERY					
100-54910-120	CEMETERY-WAGES	6,282.00	8,825.00	7,875.06	8,500.00
100-54910-121	CEMETERY-PLAN,MAINT,OPER	271.90	.00	1,255.03	.00
100-54910-123	CEMETERY-HEALTH REIMBURSEMEN	.00	.00	.00	.00
100-54910-151	CEMETERY - FICA/MED	480.65	675.11	577.90	637.50
100-54910-241	CEMETERY-PERPETUAL CARE	141.42	.00	239.12	.00
Total CEMETERY:		7,175.97	9,500.11	9,947.11	9,137.50
PARKS & REC					
100-55110-121	LIBRARY-PLAN,MAINT,OPER	84,616.00	89,415.00	.00	92,330.92
100-55150-121	SHORTNER PARK-PLAN,MAINT,OPER	3,372.88	.00	2,835.63	.00
100-55200-015	PARKS PLAN	.00	.00	2,401.94	.00
100-55200-120	PARKS AND RECREATION-WAGES	21,034.55	12,000.00	12,431.85	12,000.00
100-55200-121	PARKS/REC-PLAN,MAINT,OPER	26,357.87	20,000.00	19,809.53	20,000.00
100-55200-123	PARKS AND REC HEALTH REIMBURS	.00	.00	.00	.00
100-55200-151	PARK & REC - FICA/MED	1,599.38	918.00	938.27	918.00
100-55200-152	PARK & REC - RETIREMENT	938.24	.00	532.92	.00
100-55200-220	PARKS - UTILITIES	.00	.00	220.10	.00
100-55200-319	PARKS AND RECREATN-SUP & EQUIP	971.32	.00	1,062.21	.00
100-55200-324	CLARK CO ECO DEV MBSHP	1,500.00	1,500.00	1,503.00	3,400.00
100-55200-810	PARKS AND RECREATION-CAP IMP	39,192.00	.00	.00	.00
100-55201-120	BEAUTIFICATION WAGES	.00	.00	.00	.00
100-55201-123	BEAUTIFICATION HEALTH REIMBURS	.00	.00	.00	.00
100-55201-151	BEAUTIFICATION - FICA/MED	.00	.00	.00	.00
100-55201-340	BEAUTIFICATION	1,774.81	2,000.00	1,262.77	2,000.00
100-55290-321	CITY ADVERTISING/PROMOTION	5,956.77	8,000.00	6,322.17	8,000.00
100-55400-319	FIREWORKS-SUP & EQUIPMENT	2,500.00	2,500.00	3,700.00	3,700.00
Total PARKS & REC:		189,813.82	136,333.00	53,020.39	142,348.92
COST CATEGORY: 56					
100-56700-730	ROOM TAX EXPENSE	28,997.50	.00	25,460.64	35,000.00
100-56705-311	VENDING MACHINE EXPENSE	1,119.74	.00	482.50	2,000.00
Total COST CATEGORY: 56:		30,117.24	.00	25,943.14	37,000.00
MUNICIPAL BUILDING					
100-57150-240	MUNICIPAL BUILDING	.00	.00	.00	.00
100-57152-810	INDUSTRIAL PARK EXPANSION	.00	.00	.00	.00
Total MUNICIPAL BUILDING:		.00	.00	.00	.00
DEBT					
100-58100-610	PRINCIPAL - LONG TERM DEBT	33,491.01	110,012.95	39,054.52	70,770.63
100-58110-610	PRINCIPAL - PUBLIC SAFETY	145,000.00	150,000.00	150,000.00	150,000.00
100-58290-620	INTEREST - LONG TERM DEBT	52,252.02	51,678.75	53,081.95	71,678.47
100-58300-900	CONTINGENCY	.00	.00	.00	102,612.14
100-58390-610	BOND ISSUE COST	.00	.00	.00	.00
Total DEBT:		230,743.03	311,691.70	242,136.47	395,061.24
GENERAL FUND Revenue Total:		2,325,442.59	2,138,765.14	1,958,476.96	3,506,469.76-
GENERAL FUND Expenditure Total:		2,783,597.85	2,122,768.08	1,603,743.48	3,506,469.76

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
Net Total GENERAL FUND:		458,155.26-	15,997.06	354,733.48	7,012,939.52-

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
LIBRARY FUND					
OTHER REVENUE					
400-40010	STATE AIDS	.00	.00	.00	.00
400-40020	CLARK COUNTY AIDS	33,121.88	.00	33,508.53	31,518.65-
400-40030	CITY OF ABBOTSFORD	84,556.00	.00	.00	92,330.92-
400-40040	OTHER REVENUES	2,783.57	.00	2,926.38	440.00-
400-40041	FINES/PRINTER	2,976.65	.00	2,854.65	2,200.00-
400-40042	FROM SVGS	.00	.00	.00	.00
400-40043	DONATIONS	1,250.00	.00	.00	4,600.00-
Total OTHER REVENUE:		124,688.10	.00	39,289.56	131,089.57-
STATE & LOCAL AID					
400-43790	GRANTS FROM OTHER LOCAL GOVT	240.00	.00	.00	1,689.53-
Total STATE & LOCAL AID:		240.00	.00	.00	1,689.53-
INTEREST & DONATIONS					
400-48111	INTEREST INCOME	193.42	.00	165.13	50.00-
Total INTEREST & DONATIONS:		193.42	.00	165.13	50.00-
LIBRARY EXPENSES					
400-55140-120	LIBRARY COMPENSATION-SALARIES	62,990.84	.00	56,211.21	76,119.75
400-55140-151	LIBRARY COMPENSATION-FICA/MED	4,634.62	.00	4,000.58	.00
400-55140-152	LIBRARY COMPENSATION-RETIREMN	3,150.02	.00	2,633.76	150.00
400-55141-100	LIBRARY COMPENSATION - IND PR	.00	.00	.00	6,760.00
400-55142-154	LIBRARY SALARIES - HI	8,178.33	.00	4,838.65	.00
400-55147-720	GRANT EXPENSE/NON BUDGETED	2,216.57	.00	198.64-	.00
400-55150-311	BOOKS	17,573.03	.00	14,062.50	19,000.00
400-55151-311	PERIODICALS	1,629.59	.00	229.00	1,500.00
400-55152-319	OFFICE & COMPUTER	1,930.91	.00	1,108.07	2,000.00
400-55153-311	AUDIO VISUAL MATERIALS	2,945.58	.00	2,132.91	3,000.00
400-55154-319	COMPUTER SUPPLIES	.00	.00	.00	.00
400-55155-311	PROGRAMING & SPECIALS	1,599.91	.00	914.31	1,800.00
400-55156-211	LICENSES	.00	.00	.00	3,737.00
400-55156-340	EQUIPMENT	637.00	.00	179.63	3,000.00
400-55157-311	WORKSHOPS AND EDUCATION	.00	.00	.00	400.00
400-55158-220	TELEPHONE AND T1 LINE	3,429.39	.00	595.53	840.00
400-55159-311	PUBLICATION AND MISC EXPENSE	125.00	.00	25.00	.00
400-55160-311	ADMIN CHARGES	10,000.00	.00	8,333.30	4,750.00
400-55161-311	COURIER SERVICE	.00	.00	.00	.00
400-55162-311	VCAT/WISNET/ADMIN	3,896.56	.00	3,494.20	4,022.35
400-55163-311	POSTAGE	245.16	.00	140.17	300.00
400-55164-311	AUTOMATION START-UP	.00	.00	.00	.00
400-55165-311	WISCAT LICENSE	.00	.00	.00	200.00
400-55166-220	UTILITIES/JANITORIAL/MAINT	11.39	.00	.00	5,250.00
400-55167-218	ACCOUNTING/INSURANCE	.00	.00	.00	.00
Total LIBRARY EXPENSES:		125,193.90	.00	98,700.18	132,829.10
LIBRARY FUND Revenue Total:		125,121.52	.00	39,454.69	132,829.10-
LIBRARY FUND Expenditure Total:		125,193.90	.00	98,700.18	132,829.10

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
	Net Total LIBRARY FUND:	72.38-	.00	59,245.49-	265,658.20-

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
POLICE FUND					
OTHER REVENUE					
500-40001	CASH ON HAND	.00	.00	.00	.00
	Total OTHER REVENUE:	.00	.00	.00	.00
STATE & LOCAL AID					
500-43001	CITY OF COLBY	.00	.00	.00	.00
500-43002	CITY OF ABBOTSFORD	.00	.00	.00	.00
500-43003	REPORTS	.00	.00	.00	.00
500-43004	EARNED INTEREST	.00	.00	.00	.00
500-43005	OTHER INCOME	.00	.00	.00	.00
500-43006	OTHER INCOME	.00	.00	.00	.00
500-43007	OTHER INCOME	.00	.00	.00	.00
	Total STATE & LOCAL AID:	.00	.00	.00	.00
POLICE EXPENSES					
500-51001-120	SALARIES	.00	.00	.00	.00
500-51002-332	AUTOMOBILE FUEL	.00	.00	.00	.00
500-51003-220	TELEPHONE	.00	.00	.00	.00
500-51004-154	HEALTH INSURANCE	.00	.00	.00	.00
500-51004-156	WORKMEN'S COMP INSURANCE	.00	.00	.00	.00
500-51004-510	LIABILITY INSURANCE	.00	.00	.00	.00
500-51004-511	AUTO INSURANCE	.00	.00	.00	.00
500-51005-230	RADIO MAINTENANCE	.00	.00	.00	.00
500-51006-230	AUTOMOBILE MAINTENANCE	.00	.00	.00	.00
500-51007-190	CLOTHING ALLOWANCE	.00	.00	.00	.00
500-51008-151	SOC.SEC.(EMPLOYER SHARE)	.00	.00	.00	.00
500-51009-339	TRAINING,SCHOOLS,CONVENTIONS	.00	.00	.00	.00
500-51010-319	OFFICE SUPPLIES	.00	.00	.00	.00
500-51010-330	COPIES	.00	.00	.00	.00
500-51011-216	RADAR CERTIFICATION	.00	.00	.00	.00
500-51011-241	RADAR MAINTENANCE & REPAIR	.00	.00	.00	.00
500-51011-810	RADAR PURCHASE	.00	.00	.00	.00
500-51012-399	MISCELLANEOUS EXPENSE	.00	.00	.00	.00
500-51013-152	STATE RETIREMENT-DEPT. SHARE	.00	.00	.00	.00
500-51014-900	CONTINGENCY FUND	.00	.00	.00	.00
500-51015-215	COPIER MAINTENANCE AGREEMENT	.00	.00	.00	.00
500-51016-215	TITAN MAINTENANCE AGREEMENT	.00	.00	.00	.00
500-51017-215	COMPUTER MAINTENANCE AGREEM	.00	.00	.00	.00
500-51017-220	INTERNET	.00	.00	.00	.00
500-51018-810	EQUIPMENT PURCHASES	.00	.00	.00	.00
500-51019-215	INVESTIGATIONS	.00	.00	.00	.00
500-51020-218	AUDIT	.00	.00	.00	.00
500-51021-216	LEGAL FEES	.00	.00	.00	.00
500-51022-810	TIME SYSTEM	.00	.00	.00	.00
500-51023-810	AUTO PURCHASE	.00	.00	.00	.00
500-51024-211	RENT	.00	.00	.00	.00
500-51025-212	PAGER SERVICE	.00	.00	.00	.00
	Total POLICE EXPENSES:	.00	.00	.00	.00
	POLICE FUND Revenue Total:	.00	.00	.00	.00
	POLICE FUND Expenditure Total:	.00	.00	.00	.00

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
Net Total POLICE FUND:		.00	.00	.00	.00

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
WATER FUND					
STATE & LOCAL AID					
600-43650	CDBG GRANT REVENUE	.00	.00	.00	.00
Total STATE & LOCAL AID:		.00	.00	.00	.00
CHARGES TO THE PUBLIC					
600-46100	PUB CHGES SVCS GEN GOV-OTH WA	2,691.17	3,000.00	1,751.54	3,000.00-
600-46101	CONTRIBUTED CAPITAL REVENUE	197,094.36	.00	.00	200,000.00-
600-46102	MISCELLANEOUS AMORTIZATION	13,400.32	.00	.00	13,400.00-
600-46108	PUB CHGES SVCS GEN GOV-INT/DIV	.00	.00	.00	.00
600-46109	OTHER REVENUES	.00	.00	697.01	.00
600-46110	PUB CHGES SVCS GEN GOV-RES ME	285,204.56	282,000.00	237,216.80	285,500.00-
600-46111	PUB CHGES SVCS GEN GOV-COMM	103,733.66	103,000.00	80,146.46	104,000.00-
600-46112	PUB CHGES SVCS GEN GOV-MULTI F	40,305.79	41,000.00	44,197.55	41,000.00-
600-46113	PUB CHGES SVCS GEN GOV-PUB/AU	51,210.53	45,000.00	50,188.62	70,000.00-
600-46114	PUB CHGES SVCS GEN GOV-INDUST	1,107,660.28	875,000.00	832,443.72	1,110,000.00-
600-46120	PUB CHGES SVCS GEN GOV-PENALT	1,843.48	1,000.00	940.85	2,000.00-
600-46130	DISCONNECT CHARGES	.00	.00	90.00	.00
600-46200	PUB FIRE PROTECTION	98,759.67	89,783.00	89,783.00	89,783.00-
600-46210	PUB FIRE PROTECTION - RES	127,268.07	124,000.00	106,860.96	124,000.00-
600-46211	PUB FIRE PROT - COMMERCIAL	34,584.30	35,000.00	28,779.46	35,000.00-
600-46213	PUB FIRE PROTECTION - PUB AUTH	19,426.25	22,000.00	16,179.37	22,000.00-
600-46214	PUB FIRE PROTECTION - INDUSTRI	30,550.06	31,000.00	25,383.55	31,000.00-
600-46215	PUB FIRE PROTECTION -MULTI-FAM	.00	.00	.00	.00
600-46216	PRIVATE FIRE	.00	.00	.00	.00
Total CHARGES TO THE PUBLIC:		2,113,732.50	1,651,783.00	1,514,658.89	2,130,683.00-
SOURCE: 47					
600-47100	OTHER LOAN/CONT	87,972.91	3,000.00	33.36	3,000.00-
600-47101	WATER REVENUE-INT/DIV INCOME	2,859.75	1,000.00	3,732.02	3,000.00-
600-47120	WATER REV - CUSTOMER PENALTIES	.00	.00	.00	.00
Total SOURCE: 47:		90,832.66	4,000.00	3,765.38	6,000.00-
WATER ADMINISTRATION					
600-53200-000	PUBLIC WORKS	.00	.00	51.40	.00
600-53200-120	WATER WAGES	108,374.21	65,998.31	99,048.38	83,416.30
600-53200-123	WATER HEALTH REIMBURSEMENT	.00	.00	713.15	.00
600-53200-151	WATER WAGES/FICA 24/7 TEMP PNT	.00	5,048.87	816.50	.00
600-53200-152	WATER-RETIREMENT	.00	.00	628.69	.00
600-53200-154	WATER-HEALTH INSURANCE	502.32	5,586.00	3,883.67	16,424.00
600-53200-156	WATER - WORKERS COMP	.00	2,500.00	.00	.00
600-53200-212	WATER - ENGINEERING SERVICES	6,580.50	.00	1,017.00	.00
600-53200-214	WATER-OUTSIDE SERVICES	83,687.33	6,000.00	4,375.00	11,850.00
600-53200-216	WATER - LEGAL SERVICES	17,277.76	5,000.00	7,782.64	.00
600-53200-220	WATER-UTILITIES	117,878.31	112,000.00	82,435.47	112,000.00
600-53200-241	WATER-RPRS PLNT/LINES/HYDR	41,804.11	176,000.00	25,782.39	170,000.00
600-53200-311	WATER-CHEMICALS	12,060.78	11,000.00	11,921.11	17,000.00
600-53200-319	WATER-OFFICE SUPPLIES	959.66	850.00	4,679.32	6,741.00
600-53200-320	WATER-OPER SUPP & EXPENSE	92,903.45	157,000.00	55,352.92	197,000.00
600-53200-332	WATER-TRANSPORTATION	1,598.53	4,200.00	2,074.70	4,200.00
600-53200-398	BAD DEBT EXPENSE	.00	.00	1,300.54	.00
600-53200-510	WATER-INSURANCE	20,607.75	13,461.00	10,554.75	15,961.00

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
600-53200-540	WATER-DEPRECIATION EXPENSE	439,404.79	600,000.00	.00	350,000.00
600-53200-541	DEPRECIATION EXPENSE-CONTRIBU	155,851.82	160,000.00	.00	160,000.00
600-53200-610	EAU PLEINE - RD FUNDING	.00	.00	.00	.00
600-53200-611	WATER-BOND AMORTIZATION	.00	361,500.00	21,412.50	361,500.00
600-53200-612	WATER - USDA PRIN	.00	.00	.00	.00
600-53200-620	WATER-RECDS INTEREST PAYMT	328,830.74	411,559.81	141,572.63	411,559.81
600-53200-657	CDBG - 2018	.00	50,000.00	.00	.00
600-53200-658	EAU PLN WELL FIELD EXPLORATION	134.00	.00	.00	117,129.69
600-53200-688	REGULATORY COMMISSION EXP	.00	825.00	3,628.66	4,000.00
600-53200-730	WATER-TAXES	160,910.00	14,000.00	.00	14,000.00
600-53200-731	PILOT PROGRAM EXPENSE	.00	.00	.00	.00
600-53200-810	VEHICLE/EQUIP REPLACEMENT FND	72.08	20,000.00	.00	20,000.00
600-53201-120	WATER-ADMIN SALARIES	44,268.93	49,498.40	40,338.64	44,430.08
600-53201-123	WATER ADMIN - HEALTH REIMB	.00	.00	160.80	.00
600-53201-151	WATER-ADMIN FICA/MEDICARE	9,506.43	3,786.63	10,115.20	9,780.25
600-53201-152	WATER-ADMIN RETIREMENT	8,347.93	3,242.15	7,552.03	8,490.87
600-53201-154	WATER - ADMIN HEALTH INS	504.17	8,348.06	.00	.00
600-53580-611	AMORTIZATION OF DEBT DISCOUNT	1,143.75	.00	.00	1,200.00
Total WATER ADMINISTRATION:		1,653,209.35	2,247,404.23	537,198.09	2,136,683.00
CONTRIBUTIONS MADE (CLEARING)					
600-80000-000	CONTRIBUTIONS MADE (CLEARING)	8,348.00-	.00	.00	.00
Total CONTRIBUTIONS MADE (CLEARING):		8,348.00-	.00	.00	.00
COST CATEGORY: 99					
600-99999-152	PENSION EXPENSE (CLEARING)	11,679.00	.00	.00	.00
Total COST CATEGORY: 99:		11,679.00	.00	.00	.00
WATER FUND Revenue Total:		2,204,565.16	1,655,783.00	1,518,424.27	2,136,683.00-
WATER FUND Expenditure Total:		1,656,540.35	2,247,404.23	537,198.09	2,136,683.00
Net Total WATER FUND:		548,024.81	591,621.23-	981,226.18	4,273,366.00-

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
ECONOMIC DEVELOPMENT FUND					
INTEREST & DONATIONS					
700-48111	INTEREST INCOME	.00	.00	.00	.00
700-48306	SALE OF CITY PROPERTY	.00	.00	.00	.00
700-48900	REFUND OF ALLOWANCE FOR DBTFL	.00	.00	.00	.00
Total INTEREST & DONATIONS:		.00	.00	.00	.00
ECONOMIC DEVELOPMENT EXPENSES					
700-56700-000	ECONOMIC DEVELOPMENT	.00	.00	.00	.00
700-56800-000	EXPENDITURES	.00	.00	.00	.00
700-56900-740	BAD DEBT EXPENSE	.00	.00	.00	.00
Total ECONOMIC DEVELOPMENT EXPENSES:		.00	.00	.00	.00
ECONOMIC DEVELOPMENT FUND Revenue Total:		.00	.00	.00	.00
ECONOMIC DEVELOPMENT FUND Expenditure Total:		.00	.00	.00	.00
Net Total ECONOMIC DEVELOPMENT FUND:		.00	.00	.00	.00

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
SEWER FUND					
SOURCE: 47					
800-47100	SEWER REVENUE	194,365.07	.00	84.32	.00
800-47101	OTHER INC - CONTRIB/LOAN	67,906.94	.00	.00	.00
800-47108	SEWER REVENUE-INT/DIV INC	490.18	.00	3,245.31	490.00-
800-47109	SEWER REVENUE-MISC OPERATING	855,942.13	400,000.00	14,393.99-	3,000.00-
800-47110	SEWER REVENUE-RESID METERED	368,698.34	365,000.00	318,188.65	394,830.00-
800-47111	SEWER REVENUE-COMM METERED	116,952.51	117,000.00	96,125.83	125,190.00-
800-47112	SEWER MULTI FAMILY REV	33,215.43	29,000.00	34,727.85	35,310.00-
800-47113	SEWER REVENUE-PUB AUTH METER	62,599.92	53,000.00	53,354.37	67,410.00-
800-47114	SEWER REVENUE-IND METERED	58,129.78	59,000.00	49,115.03	63,130.00-
800-47120	SEWER REVENUE-CUST PENALTIES	4,520.83	4,000.00	3,858.29	5,350.00-
800-47199	SEWER PREV YEAR ROLL OVER	.00	.00	.00	70,617.84-
Total SOURCE: 47:		1,762,821.13	1,027,000.00	544,305.66	765,327.84-

SEWER ADMINISTRATION

800-53580-611	AMORTIZATION OF DEBT DISCOUNT	.00	.00	.00	.00
800-53610-000	SEWER	.00	.00	.00	.00
800-53610-120	SEWER- WAGES	66,718.54	65,998.31	55,623.65	60,411.40
800-53610-123	SEWER- HEALTH REIMBURSEMENT	.00	.00	691.06	.00
800-53610-151	SEWER-FICA/MEDICARE	10,343.39	8,865.49	7,431.24	8,020.37
800-53610-152	SEWER-RETIREMENT	7,456.70	3,267.83	6,712.86	6,890.49
800-53610-154	SEWER-HEALTH INSURANCE	502.27	5,586.00	3,883.91	14,324.00
800-53610-156	SEWER - WORKERS COMP	.00	2,500.00	.00	2,500.00
800-53610-214	SEWER-OUTSIDE SERVICES	5,486.57	6,000.00	21,930.52	6,000.00
800-53610-216	SEWER - LEGAL EXPENSES	.00	2,000.00	.00	2,000.00
800-53610-220	SEWER-UTILITIES	44,587.38	60,000.00	33,025.73	54,000.00
800-53610-231	SEWER - LINE MAINTENANCE	2,857.25	46,000.00	26,901.00	46,000.00
800-53610-232	SEWER-REPAIRS TO PLANT/LINES	3,300.00	21,000.00	6,975.43	21,000.00
800-53610-311	SEWER-CHEMICALS	8,724.96	11,000.00	15,787.79	17,000.00
800-53610-319	SEWER-OFFICE SUPPLIES	442.21	600.00	2,792.07	7,341.00
800-53610-320	SEWER-OPER SUPP/EXPENSE	39,838.12	56,000.00	54,237.22	56,000.00
800-53610-332	SEWER-TRANSPORTATION	854.75	1,000.00	337.63	1,000.00
800-53610-398	BAD DEBT EXPENSE	.00	.00	1,114.60	.00
800-53610-435	SEWER RESERVE FUND	.00	.00	.00	.00
800-53610-510	SEWER-INSURANCE	20,607.75	13,461.00	10,554.75	13,461.00
800-53610-540	SEWER-DEPRECIATION EXPENSE	245,502.94	.00	.00	.00
800-53610-541	DEPRECIATION EXPENCE-CONTRIBU	56,393.09	300,000.00	.00	.00
800-53610-611	SEWER-BOND AMORTIZATION	.00	120,300.00	.00	120,300.00
800-53610-620	SEWER-INTEREST PAYMENT	161,613.31	279,649.50	80,819.08	279,649.50
800-53610-657	CDBG - 2018	.00	.00	.00	.00
800-53610-661	VEHICLE REPLACEMENT FUND	.00	5,000.00	.00	5,000.00
800-53610-810	SEWER - NEW PLANT 2014	243,408.24	.00	70,304.16	.00
800-53611-120	SEWER-ADMINISTRATION SALARIES	76,792.91	49,890.48	59,322.87	44,430.08
800-53611-123	SEWER ADMIN- HEALTH REIMBURS	.00	.00	160.63	.00
800-53611-151	SEWER- ADMIN FICA/MEDICARE	.00	.00	250.97	.00
800-53611-152	SEWER - RETIREMENT	.00	4,322.89	192.20	.00
800-53611-154	SEWER - ADMIN HEALTH INS	504.17	8,348.06	.00	.00
Total SEWER ADMINISTRATION:		995,934.55	1,070,789.56	459,049.37	765,327.84

COST CATEGORY: 58

800-58390-610	BOND ISSUE COST	.00	.00	.00	.00
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Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
Total COST CATEGORY: 58:		.00	.00	.00	.00
SEWER UTILITY					
800-80000-000	SEWER UTILITY	7,457.00-	.00	.00	.00
Total SEWER UTILITY:		7,457.00-	.00	.00	.00
COST CATEGORY: 99					
800-99999-152	PENSION EXPENSE (CLEARING)	9,240.00	.00	.00	.00
Total COST CATEGORY: 99:		9,240.00	.00	.00	.00
SEWER FUND Revenue Total:		1,762,821.13	1,027,000.00	544,305.66	765,327.84-
SEWER FUND Expenditure Total:		997,717.55	1,070,789.56	459,049.37	765,327.84
Net Total SEWER FUND:		765,103.58	43,789.56-	85,256.29	1,530,655.68-

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
FUND: 900					
SOURCE: 41					
900-41110	GENERAL PROPERTY TAXES	60,821.14	.00	.00	.00
900-41115	EXEMPT COMPUTER AID	1,649.63	.00	.00	.00
900-41170	GEN PROPERTY TAX	.00	.00	.00	.00
Total SOURCE: 41:		62,470.77	.00	.00	.00
SOURCE: 43					
900-43311	PERSONAL PROPERTY AID - STATE	.00	.00	50.49	.00
Total SOURCE: 43:		.00	.00	50.49	.00
SOURCE: 48					
900-48111	INTEREST INCOME	35.08	.00	.00	.00
900-48900	LOAN PROCEEDS	.00	.00	.00	.00
900-48901	TIF DISTRICT REVENUE	.00	711,731.86	.00	.00
Total SOURCE: 48:		35.08	711,731.86	.00	.00
TIF EXPENDITURES					
900-51000-000	TIF EXPENDITURES	121,026.87	.00	1,015.78	.00
900-51000-219	TIF 5 - PROFESSIONAL SERVICES	802.50	.00	1,093.50	.00
Total TIF EXPENDITURES:		121,829.37	.00	2,109.28	.00
COST CATEGORY: 53					
900-53311-810	CAP IMP	.00	.00	.00	.00
Total COST CATEGORY: 53:		.00	.00	.00	.00
COST CATEGORY: 58					
900-58100-610	TIF PRINIPAL	11,074.33	.00	11,572.68	.00
900-58290-620	TIF INTEREST	2,835.31	.00	1,065.81	.00
Total COST CATEGORY: 58:		13,909.64	.00	12,638.49	.00
FUND: 900 Revenue Total:		62,505.85	711,731.86	50.49	.00
FUND: 900 Expenditure Total:		135,739.01	.00	14,747.77	.00
Net Total FUND: 900:		73,233.16-	711,731.86	14,697.28-	.00

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
FUND: 960					
SOURCE: 41					
960-41110	GENERAL PROPERTY TAXES	260,251.20	356,170.00	457,122.19	506,535.00-
960-41115	EXEMPT COMPUTER AID	.00	.00	1,689.55	1,689.55-
Total SOURCE: 41:		260,251.20	356,170.00	458,811.74	508,224.55-
SOURCE: 43					
960-43311	PERSONAL PROPERTY AID - STATE	.00	.00	3,458.63	3,509.12-
Total SOURCE: 43:		.00	.00	3,458.63	3,509.12-
SOURCE: 48					
960-48111	INTEREST INCOME	.00	.00	1,192.91	.00
960-48201	RENT OF CITY PROPERTY	.00	.00	3,500.00	.00
960-48900	TIF DISRICT REVENUE	2,325,000.00	.00	75,000.00-	852,719.39-
Total SOURCE: 48:		2,325,000.00	.00	70,307.09-	852,719.39-
COST CATEGORY: 51					
960-51000-120	TIF 6 WAGES	.00	.00	4,318.77	.00
960-51000-123	TIF 6 HEALTH REIMBURSEMENT	.00	.00	.00	.00
960-51000-150	TIF INCENTIVES	20,000.00	.00	.00	.00
960-51000-151	TIF 6 FICA/MEDICARE - HOURLY	.00	.00	330.37	.00
960-51000-152	WAGES HOURLY RETIREMENT	.00	.00	282.86	.00
960-51000-212	TIF EXPENDITURES - ENG	235,557.36	.00	156,899.00	.00
960-51000-215	TIF PROFESSIONAL SERVICES	17,731.00	.00	4,007.50	.00
960-51000-216	TIF 6 LEGAL SERVICES	818.00	.00	2,229.00	5,000.00
960-51000-219	TIF 6 - PROFESSIONAL SERVICES	9,390.00	.00	500.00	.00
960-51000-319	OPERATING SUPPLIES/EXPENSES	833,358.54	.00	1,441,626.18	732,520.57
960-51001-120	TIF 6 ADMIN WAGES	1,673.07	.00	6,207.07	10,052.59
960-51001-123	TIF 6 ADMIN HEALTH REIMBURSE	.00	.00	.00	.00
960-51001-151	TIF 6 ADMIN FICA/MEDICARE	99.12	.00	421.00	769.02
960-51001-152	TIF 6 ADMIN RETIREMENT	90.20	.00	388.22	.00
960-51001-154	TIF 6 ADMIN HEALTH INSURANCE	402.59	.00	1,553.41	.00
Total COST CATEGORY: 51:		1,119,119.88	.00	1,618,763.38	748,342.18
COST CATEGORY: 53					
960-53311-219	CDBG - PROFESSIONAL SERVICES	.00	.00	.00	.00
960-53311-810	CAP IMP	.00	.00	46,118.00	.00
Total COST CATEGORY: 53:		.00	.00	46,118.00	.00
COST CATEGORY: 58					
960-58100-810	PRINCIPAL-IAND PURCH-SCHILLING	40,000.00	.00	.00	210,000.00
960-58290-610	TIF 6 PRINCIPAL	.00	152,758.33	.00	293,033.88
960-58290-620	TIF INTEREST	.00	.00	77,758.33	73,077.00
960-58390-600	BOND ISSUE COST	60,837.50	.00	.00	40,000.00
Total COST CATEGORY: 58:		100,837.50	152,758.33	77,758.33	616,110.88
FUND: 960 Revenue Total:		2,585,251.20	356,170.00	391,963.28	1,364,453.06-
FUND: 960 Expenditure Total:		1,219,957.38	152,758.33	1,742,639.71	1,364,453.06

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
Net Total FUND: 960:		1,365,293.82	203,411.67	1,350,676.43-	2,728,906.12-

Account Number	Account Title	2018-18 Prior year Actual	2019-19 Current year Budget	2019-19 Current year YTD Actual	2020-20 Future year Budget
FUND: 970					
SOURCE: 41					
970-41170	GEN PROPERTY TAX	.00	.00	.00	.00
Total SOURCE: 41:		.00	.00	.00	.00
SOURCE: 48					
970-48111	INTEREST INCOME	.00	.00	.00	.00
970-48901	TIF DISTRICT REVENUE	.00	.00	.00	.00
Total SOURCE: 48:		.00	.00	.00	.00
TIF EXPENDITURES					
970-51000-000	TIF EXPENDITURES	6,034.98	.00	.00	.00
Total TIF EXPENDITURES:		6,034.98	.00	.00	.00
COST CATEGORY: 53					
970-53311-810	CAP IMP	.00	.00	.00	.00
Total COST CATEGORY: 53:		.00	.00	.00	.00
FUND: 970 Revenue Total:		.00	.00	.00	.00
FUND: 970 Expenditure Total:		6,034.98	.00	.00	.00
Net Total FUND: 970:		6,034.98-	.00	.00	.00
Net Grand Totals:		2,140,926.43	295,729.80	3,403.25-	15,811,525.52-

Report Criteria:

- Print FUND Titles
- Page and Total by FUND
- Print SOURCE Titles
- Total by SOURCE
- Print COST CATEGORY Titles
- Total by COST CATEGORY
- All Segments Tested for Total Breaks